

**MINUTES FOR THE REGULAR MEETING OF THE VILLAGE OF ELNORA HELD  
THIS 12<sup>TH</sup> DAY OF FEBRUARY, 2008**

**PRESENT:** Mayor Dale Brown, Councillors Gina Armstrong and Dave Robb

**GUESTS:** Don & Pat Buckland, Tjarda Barrett, Glen Neufeld

**ADMINISTRATOR:** Michelle Smith

**MINUTES:** *Res #08-11-13*; **MOVED:** Councillor Robb, the agenda for the February 12, 2008 regular meeting of Village Council was confirmed as presented. Carried.

*Res #08-11-14*; **MOVED:** Councillor Armstrong, Minutes from the January 8th regular meeting were read and confirmed. Carried.

**MONTHLY STATEMENT:** *Res #08-11-15*; **MOVED:** Mayor Brown, The monthly statement for December 2007 was adopted as presented. Carried.

**ACCOUNTS FOR PAYMENT:** *Res #08-11-16*; **MOVED:** Accounts for payment 6972 to 7019 plus one Master Card transaction were approved and ordered paid by Councillor Robb. Carried.

**CORRESPONDENCE:** AUMA - 2008 Annual Membership information

Alberta Animal Services – list of warnings and tickets for 2007

CARWA – 2007 Central Waste Management Commission expenses and requisition

Patricia Matthews – report on the Subdivision and Development Appeal Board workshop. *Res #08-61-17*; **MOVED:** Councillor Robb, the Village will reimburse Pat Matthews for her mileage expense to attend the Subdivision and Development Appeal Board workshop. Carried.

Eltrohills Dats Society – *Res #08-12-18*; **MOVED:** Councillor Armstrong, the Village will grant \$100 to the Eltrohills Dats Society for the 2008 operating year. Carried.

Elnora Curling Club – *Res #08-11-19*; **MOVED:** Mayor Brown, the Village will not make prize donations to groups or organizations, but may continue to donate promotional items to silent auction fundraisers depending upon availability of items. Carried.

Alberta Health and Wellness – Congratulations to the Village of Elnora and Neighbourhood Place for receiving the “Reducing Barriers to Healthy Living” award in the 2007 Community Choosewell Challenge.

Red Deer County – Notice that County Patrol fees will be increased by \$3 per hour. *Res #08-26-20*, **MOTION:** Mayor Brown, the Village will continue the current service level and number of hours for Red Deer County Patrol. Carried.

Alberta Municipal Affairs and Housing – notice of a grant for Tangible Capital Assets work. Council asked that Michelle bring a proposed budget and project outline for using the funds to obtain software and staff to input the already gathered TCA data. Staff training to use the software is to be included in the project outline.

Communities in Bloom – the Village will not participate this year as the proposed tree planting in spring will take many volunteer hours.

Alberta Municipal Affairs – acceptance of the project profile to spend operating funding of the Municipal Sustainability Initiative.

Community Savings – press releases regarding merger of all Alberta Credit Unions

Municipal Affairs – notice of approval for the Municipal Sponsorship Grant proposal, \$8846 to assist with planning.

Municipal Affairs – notice of grant deadline for Emergency Management training grant.

Alberta Infrastructure and Transportation – 2006/2007 Annual Report

Alberta Tourism, Parks, Recreation and Culture – information re: designation of Historic Sites.

STOPDED – Dutch Elm Disease newsletter

Boys and Girls Club – program satisfaction survey results, combined answers from all clubs

**Res #08-11-21**; MOVED: Councillor Armstrong, The above correspondence were read and ordered filed. Carried.

**DON & PAT BUCKLAND:** Attended to discuss concern over the draft bylaw regarding cats within the Village of Elnora. The main concern is that if cats are not allowed to roam, Elnora may have problems with the rodent population. They were informed that once passed, cats would need to be licensed and remain on the owner's property or they may be caught and removed to the pound. Mr. & Mrs. Buckland were informed that they could have a copy of the draft bylaw at any time for their review.

**TJARTA BARRETT:** Presented a draft copy of the Elnora pamphlet she has been working on. Council was given a copy to review and she requested that any proposed changes be forwarded to her by early next week.

**GLEN NEUFELD:** Attended to discuss issues regarding his and other dogs in the community. Mr. Neufeld asked Council for special consideration regarding the number of dogs he is allowed to keep as he has no family and is very attached to his pets. He feels he is in compliance with most other areas of the animal control bylaw. He has stated that he would harm himself and his animals if forced to get rid of 2 dogs. Mr. Neufeld was offered assistance with finding transportation to make his Court appearance regarding the bylaw fines through Elnora FCSS. **Res #08-26-22**; MOVED: Councillor Armstrong, Mr. Neufeld's petition for special consideration regarding the number of dogs he is allowed within the Village of Elnora is denied. The Village will proceed with contracting legal representation for the March 4, 2008 court appearance for the purpose of setting a trial date. Carried.

Bob Dixon of Red Deer County Patrol provided information via e-mail regarding how to deal with bylaw tickets which go to court. He included information regarding possible costs to proceed and an experienced defense attorney contact which he felt would be helpful to assist Council in making an informed decision.

**PUBLIC WORKS:** Report on activities for the month of January presented as information. **Res #08-11-23**; MOVED: Mayor Brown, 8:40 pm Village Council begins an in-camera session. **Res #08-11-24**; MOVED: Mayor Brown, 8:55 pm Village Council ends in-camera session. **Res #08-12-25**; MOVED: Mayor Brown, a section is to be added into the Village Human Resources Policy regarding a written contract for employment. This is to be filled out for each new hire, and the contract is then to be reviewed by Council. Carried.

**BYLAW 490-0802:** A Bylaw to establish the position of Chief Administrative Officer and to appoint a Chief Administrative Officer for the Village of Elnora received first and second reading.

**Res #08-61-26**; MOVED: Councillor Robb, Council continue with the third and final reading of Bylaw #490-0802 and the passing thereof. Carried unanimously.

**LAND USE BYLAW:** the first 31 pages of a new Land Use Bylaw were reviewed and amended. Another section will follow for next meeting.

**VISIONING SESSION:** Information was compiled by April Irwin and presented to Council from the February 4<sup>th</sup> Community Visioning session. Council asked for the 5 priority areas of each topic to be put in the newsletter and a thank you letter to be sent to April. The information is to be supplied to the Planners hired and the Steering Committee working with them on the Area Structure Plans.

**AREA STRUCTURE PLAN(S) QUOTE:** *Res #08-62-27*; MOVED: Councillor Armstrong, the Village will contract the services of Parkland Community Planning to do two Area Structure Plans and updates to the Elnora Base Map in accordance to the quote provided. Carried. Council asked that community members interested in joining the steering committee submit a proposal letter stating why they would like to participate and what they have to offer the committee. Michelle is to advertise for proposals.

**NEW BUSINESS:** 10.1 Michelle is to draft a borrowing policy for use of Village owned equipment based on the guidelines set out by Council.  
10.2 *Res #08-42-28*; MOVED: Councillor Armstrong, the request of Randy Cook to enter into a contract with the Village of Elnora for dumping bulk sewage is denied. Carried.  
10.3 Michelle is to write a letter to Elnora School asking them not to cover the ‘no parking’ signs at any time as traffic control is a municipal matter not a school matter.

**OLD BUSINESS:** 11.1 Brenda Bennett wrote a letter of request to lease the property located at 426 – 3 Ave. *Res #08-12-29*; MOVED: Mayor Brown, the Village will send a letter of support to the Museum Committee, leaving the option to lease the land at 426-3Ave. open. Carried. Michelle will prepare a package with a sample lease, list of necessary permits and Request for Decision for Council and cc the Museum Committee with the package.  
11.2 The policy regarding use of Village Owned Meeting Facilities needs a third draft regarding use of fire hall space and was not passed at this time.  
11.3 Council was given a map outlining past paving projects and areas to consider paving for this season. They will need to prioritize which streets will be re-surfaced this summer.

Round Table

**MAYOR BROWN:** Elnora and other municipalities in the area met with RCMP in Three Hills to discuss issues in the communities. There was discussion regarding a new School Liaison Officer position and the use of grant funds from each community to fund the position.

**COUNCILLOR ARMSTRONG:** Told Council about the “Mock Disaster” exercise scheduled for April 2. Councillor Armstrong also had questions regarding the Control of Livestock and Fowl draft bylaw allowing horses in town. It was discussed that there are specific zones in Elnora where livestock is allowed as they are agricultural use.

**COUNCILLOR ROBB:** Attended the Community Gab session, Community Visioning event and the Highway 21 Community Initiatives Society meeting. Councillor Robb also stated that he had received several calls at home regarding a vehicle parked on a snow pile at Smith Repair and was wondering what could be done to have it removed. Michelle will look into the matter.

**ADJOURNMENT:** *Res #08-11-30*; MOVED: Councillor Armstrong, The meeting was adjourned at 10:50 pm. Carried.

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Mayor

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Administrator