

**MINUTES FOR THE REGULAR MEETING OF THE VILLAGE OF ELNORA HELD  
THIS 11<sup>TH</sup> DAY OF MARCH, 2008**

**PRESENT:** Mayor Dale Brown, Councillors Gina Armstrong and Dave Robb

**GUESTS:** Marvin & Diana Bigelow, Pat & Don Buckland, Kathy Neville, Marilyn Mose

**ADMINISTRATOR:** Michelle Smith

**MINUTES:** [Res #08-11-31](#); MOVED: Councillor Robb, the agenda for the March 11, 2008 regular meeting of Village Council was confirmed as presented. Carried.

[Res #08-11-32](#); MOVED: Councillor Armstrong, Minutes from the February 12th regular meeting were read and confirmed. Carried.

**MONTHLY STATEMENT:** [Res #08-11-33](#); MOVED: Mayor Brown, The monthly statement for January 2008 was adopted as presented. Carried.

**ACCOUNTS FOR PAYMENT:** [Res #08-11-34](#); MOVED: Accounts for payment 7020 to 7055 were approved and ordered paid by Councillor Robb. Carried.

**CORRESPONDENCE:** Raymond Armstrong – 2 pages of information from CBC news regarding difficulty enforcing cat bylaw in the Maritimes. As well Mr. Armstrong registered a complaint about the proposed cat bylaw by phone.

Officer Dustin Steinkey – Animal Control explained their stand on the door to door checking for unlicensed dogs. Council decided that it was still not appropriate at this time.

Alberta Capital Finance Authority – 2007 Annual Report

Community Savings – 2007 Annual Report and hostile take-over/amalgamation information.

Municipal Affairs – information regarding the Tangible Capital Asset Grant for \$7,878.

Elnora Public Library Board – [Res #08-74-35](#); MOVED: Councillor Armstrong, Elnora Village Council hereby approves the presented amendment to Schedule D – Fees for Services Bylaw as presented by the Elnora Public Library Board. Carried.

[Res #08-74-36](#); MOVED: Councillor Robb, Elnora Village Council formally appoints Corrine Jewell and Alana Metcalf to the Elnora Public Library Board. Carried.

Red Deer River Watershed Alliance – Managing oil and gas in the watershed meeting March 14<sup>th</sup> Trochu Community hall

CAEP – Branding Launch March 20 at Red Deer College

AUMA – update on Telus court action – no response required by Elnora at this time

Alberta Municipal Affairs – Quality Management Plan monitoring results from Safety Codes

Red Deer County - [Res #07-26-37](#); MOVED: Mayor Brown, the appointment of Kevin Bucholz as a bylaw enforcement officer for the Village of Elnora is hereby revoked. Carried.

[Res #07-26-38](#); MOVED: Mayor Brown, Patrol Officer Travis Allred as a Bylaw Enforcement Officer for the Village of Elnora is hereby confirmed. Carried.

[Res #08-11-39](#); MOVED: Councillor Robb, The above correspondence were read and ordered filed. Carried.

**PUBLIC WORKS:** Written report of activities for February presented for review. Due to Easter weekend being early this year, the campground may be opened, but water supply is to remain off.

[Res #08-62-40](#); MOVED: Mayor Brown, the Village of Elnora will contract out the maintenance and operation of the municipal campground for the 2008 season. A job description is to be created, advertisements are to be done and Michelle has authority to accept a tender of up to but not over 25% of the approximate annual income of the campground. Carried.

There have been significant difficulties with water drainage at the intersection of Queen Street and 6<sup>th</sup> Ave Cr. There will be a need to dig up the existing culvert and use a new method of drainage for the area to avoid the same problem next spring.

**Mr. & Mrs. Bigelow:** *Res #08-26-41*; MOVED: Mayor Brown, the Village of Elnora will allow up to 2 equines on the property located at 617 King Street Elnora provided the sale of said property has been initiated by six (6) months from this date. If the sale has not been initiated, re-application for approval will be necessary and may or may not be granted at that time. Carried.

A valid petition with 107 signatures was submitted for consideration in this matter. There was discussion regarding Elnora being a small town, not a city. There was discussion regarding 606-5<sup>th</sup> Ave and allowing horses to graze the property. Kathy Neville asked if her horse was not allowed to graze, would the property owner be fined for having an unkempt property. Mayor Brown informed her that the Village does clean-up of unkempt properties and bills the owner for work done.

Mr. & Mrs. Bigelow also asked what the Village could do to get the caveat on their property lifted, why it was there and what it meant. Michelle explained to the best of her knowledge as it is an old caveat and will try to get Land Titles to lift it.

**Mr. & Mrs. Buckland:** *Res #08-26-42*; MOVED: Councillor Robb, Elnora Village Council will host a Public Forum on April 10, 2008 at 7pm in compliance with section 229 of the Municipal Government Act as requested by the presentation of a valid petition. Carried.

A petition regarding the proposed cat bylaw had 83 signatures and was deemed valid. Council will discuss all draft bylaws with the public at the Forum. There was discussion on the availability of bylaws to the public. There was also a question regarding why Council was re-working a one year old bylaw.

**ASSESSMENT SUMMARY:** The summary for 2007 was compared with 2006 and presented as information. One item of note is that land values have approximately doubled since last year for the older parts of the Village.

**LAND USE BYLAW:** The next section of the draft Land Use Bylaw was presented, reviewed and amended.

**NEW BUSINESS:** 10.1. *Res #08-26-43*; MOVED: Councillor Armstrong, the Village of Elnora will request County Patrol to deal with the owners of 222 Main Street regarding unregistered vehicles on public property. Carried.

There is also to be an “angle parking” sign placed on the Boulevard of 222 Main Street to indicate public parking.

10.2 *Res #08-26-44*; MOVED: Councillor Armstrong, Elnora Village Council adopts Policy #11-08, Use of Village Owned Equipment as presented. Carried.

10.3 The following applicants to the steering committee for land use planning will be accepted from the public; Helena Smith, Richard Cloutier, Mavis Buckland, April Irwin, Nick Silbernagel, Rob Zackowski. Administration will be present at meetings for information/background information. Members of Council may form part of the Committee.

10.4 Inform Council of a farewell for the retiring Dr. O’Niel in June.

10.5 **Res #08-12-45**; MOVED: Councillor Robb, administration is to destroy the following records; all invoices prior to 2001. Carried.

**OLD BUSINESS:** 11.1 **Res #08-26-46**; MOVED: Mayor Brown, Elnora Village Council adopts Policy #10-08, Use of Village Owned Meeting Facilities as presented. Carried.

11.2 RFD regarding building individual offices for employees. Quotes ranged from \$6,000 to \$7,500. Michelle recommended putting a sign on the counter saying “Confidentiality is important to us, if you require privacy please ask staff” as a solution. She stated that it is very difficult to address any confidentiality issues without specific examples.

11.3 RFD for Tangible Capital Asset Grant; Michelle recommended any excess funds after purchasing software and training for same be used to GPS public works infrastructure and purchase a GPS device for Village use. Council is in favour of this option.

Round Table

**MAYOR BROWN:** would like to have a computer in the upstairs office when one of the Administration computers is cycled out. Dale has spoken to Bill Jewell about getting gravel for 6<sup>th</sup> Ave and back alleys, they also spoke about using the tool allotment.

Mayor Brown went to the Mayors meeting this month. He asked Michelle to do a cost analysis of using LED lights in the Village vs. halogen lights.

**COUNCILLOR ARMSTRONG:** went to the FCSS retreat at Pine Lake, also attended the dedication ceremony at the Elnora Legion. There was general discussion on why Elnora does not participate in trade shows. Mayor Brown gave history of the time and expense involved and also cited that we currently do not have any land available to market or promotional items to give.

**COUNCILLOR ROBB:** would like Bill to look at all grass/gravel Boulevards to see where work may need to be done. Councillor Robb would like to see a street light at the corner of Queen Street by the Welcome sign. Dave has been attending the Hwy 21 meetings and is keeping the information binder updated. He suggested that members of Council may want to review the information. Dave also attended his first Elnora Ag Society meeting and will be joining the board as a member at large.

**ADJOURNMENT:** **Res #08-11-47**; MOVED: Councillor Armstrong, The meeting was adjourned at 10:30 pm. Carried.

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Mayor

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Administrator