

VILLAGE OF ELNORA

BYLAW #2023-05

BEING A BYLAW OF THE VILLAGE OF ELNORA ESTABLISHING AN AD HOC COUNCIL COMMITTEE TO PROVIDE FOR THE PLANNING AND DEVELOPMENT OF A COMMUNITY LIBRARY FACILITY

WHEREAS section 145 of the *Municipal Government Act*, RSA 2000, M-26 (the MGA) provides that a council may pass bylaws in relation to the establishment and functions of council committees and the procedures to be followed by council committees.

WHEREAS section 146(b) of the MGA provides that a council committee may consist of a combination of councillors and other persons.

WHEREAS Council wishes to establish an Ad Hoc Committee to provide for the planning and development of a community library at an existing facility located at 213 Main Street, Elnora.

NOW THEREFORE the Council of the Village of Elnora, in the Province of Alberta, in open meeting assembled, enacts as follows:

TITLE: This Bylaw may be referred to as the '**Library Facility Planning and Development Committee**'.

Name and Composition:

1. (a) The 'Library Facility Planning and Development Committee' (the Committee) is established as an Ad Hoc committee.

(b) The Ad Hoc Committee shall be comprised of two (2) members of Council, two (2) members of the Elnora Library Board, the Elnora Head Librarian, two (2) members of the Elnora Friends of the Library and two (2) persons from the general public appointed by Council.

Staff Support:

2. (a) The Chief Administrative Officer (CAO), or their designate, is the principal advisor to the Committee. Attendance of specific municipal staff at meetings of the Committee is at the discretion of the CAO.

Authority:

3. (a) The Committee is advisory in nature making recommendations to Council by way of motion/resolution to Council at a regular or special meeting on matters related to the Village of Elnora library facility planning and development.

Frequency of meetings:

4. (a) Meetings shall be held at the call of the Chair.
(b) The Committee shall be active until the completion of the Elnora Library Facility project as determined by a motion/resolution of Council.

Chairperson:

5. (a) The Chair shall be chosen from the members of the Committee.

Regulations:

6. (a) Committee meetings are to comply with the provisions that are applicable to council committee meetings as prescribed in the MGA, as well as adhere to the Village of Elnora Council and Committee Procedural Bylaw and the Village of Elnora policies.

(b) The Committee meetings shall be open to the public, subject to the right of the Committee to close all or part of their meetings to the public in accordance with section 197 of the MGA.

(c) Minute recording will take place at each meeting of the Committee and will be maintained as an official record of the Village of Elnora.

Mandate:

7. The Committee shall review and make recommendations to Council in the following areas:
 - (a) The planning and development of the Elnora Library at an existing facility located at 213 Main Street Elnora.

Order of Business

- 8. The business of the Committee intended to be dealt with shall be stated in the agenda in the following order:
 - (a) Call to Order
 - (b) Agenda
 - i. Added items
 - ii. Adoption of Agenda
 - (c) Adoption of Previous Minutes
 - (d) Planning and Development Reports
 - i. Financial Reports
 - (e) Adjournment

Quorum:

- 9. MGA quorum requirements will prevail for the Committee.

Termination Date:

- 10. The Committee shall terminate upon completion of the Elnora Library Facility to be determined by a motion/resolution of Council.

Effective Date:

- 11. This Bylaw shall come into force and effect upon receipt of their reading and being duly signed.

Read the first time on the day of , 2023.

Read a second time on the day of , 2023.

Unanimous consent given for their reading given on the day of , 2023.

Read a third time on the day of , 2023.

Jul Bissell, MAYOR

Sharon Wesgate, CAO

DRAFT