



**VILLAGE OF ELNORA
REGULAR COUNCIL MEETING
MINUTES**

Tuesday, September 16, 2025

The regular meeting of the council of the Village of Elnora was held in the Drop In Centre on Tuesday, September 16, 2025 commencing at 7:00PM

IN ATTENDANCE:

Mayor: Jul Bissell

Deputy Mayor: Ron Duft

Councilor: Lisa Ferguson

CAO: Tina Williamson-Ward

Administrative Assistant: Lynsey Armstrong
Public

CALL TO ORDER

The meeting was called to order at 7:00PM

ADOPTION OF AGENDA

Agenda, Sept 16, 2025 (2.2)

Res #2025-156

MOVED by Mayor Bissell the Agenda be accepted as presented.

CARRIED

ADOPTION OF THE MINUTES

Minutes of Regular Meeting – August 12, 2025 (3.1)

Res #2025-157

MOVED by Mayor Bissell the minutes of the Regular Meeting held on Aug 12, 2025 be approved as presented.

CARRIED

BYLAWS, POLCIES

Bylaw No. 2025-08, ATCO Gas Franchise Agreement (5.1)

Res #2025-158

MOVED by Mayor Bissell to give Bylaw 2025-08 ATCO Gas Franchise Agreement first reading

CARRIED

Bylaw No. 2025-09, Subdivision Authority (5.2)

Res #2025-159

MOVED by Mayor Bissell to give Bylaw 2025-09 Subdivision Authority Bylaw first reading

CARRIED

NEW BUSINESS

RFD: Rescind Res No. 2025-146 (Dog Park) (7.1)

Res #2025-160

MOVED by Mayor Bissell to rescind **Res #2025-146** to approve the off leash dog park to be constructed on Village property to be located north of the Village Shop and paid for with funds donated from the Legion.

CARRIED

ATCO Electric Distribution Revenue Forecast for 2026 Franchise Fees (7.2)

Received as Information

AB Munis Bill 50 information (7.3)

Received as Information

ATCO Three Hills Mod project (7.4)

Received as information

RCMP Quarterly Policing Report (7.5)

Received as information

RFD: Library GIC renewal (7.6)

Res #2025-161

MOVED by Mayor Bissell to renew GIC term 14 with Servus Credit Union.

CARRIED

RFD: Election Advance Poll (7.7)

Res #2025-162

MOVED by Mayor Bissell that the Village of Elnora Council hereby authorize holding an Advance Vote for the 2025 Municipal Election on October 14th 2025.

CARRIED

RFD: Trench Shoring Wall (7.8)

Tabled - pending research into alternate options.

RFD: Catilis Financial Software Upgrade (7.9)

Res #2025-163

Moved by Councilor Ferguson directing the CAO to proceed with transitioning from an on-site server service based financial software to a cloud-based service with Catilis.

CARRIED

Bylaw August 2025 Enforcement Contract (7.10)

Received as information

RFD: Drop in Centre Council Meetings cost (7.11)

Res #2025-164

Moved by Mayor Bissell to approve continuing Council meetings at the Elnora Drop-in Centre at a cost of \$35.00 per meeting

CARRIED

FINANCIAL

Financial Statement - August 2025 (8.1)

Res #2025-165

MOVED by Mayor Bissell the August 2025 financial statement be accepted as presented.

CARRIED

Council Cheque Listing - August 2025(8.2)

Res #2025-166

MOVED by Mayor Bissell the Council Cheque Listing for August 2025 be accepted as presented.

CARRIED

CORRESPONDENCE

2025-26 Canada Community-Building Fund (CCBF) allocation confirmation (9.1)

Correspondence September 16, 2025

Res #2025-167

MOVED by Mayor Bissell the September 16, 2025, Correspondence be accepted as presented.

CARRIED

COUNCIL REPORTS

Mayor Bissell (10.1)

Architect for new library

Deputy Mayor Duft (10.2)

PACC

Councillor Ferguson (10.3)

Library Board

FCSS

CAO & PUBLIC WORKS REPORTS

Interim CAO (11.1)

a) *Administration Report – August 2025*

Public Works (11.2)

a) *Public Works Report – August 2025*

CAO & Public Works Reports, July 2025

Res #2025-168

MOVED by Mayor Bissell the CAO and Public Works Reports for August 2025 be accepted as presented.

CARRIED

ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 8:02PM

These minutes approved this _____ day of _____, 2025.

Jul Bissell, MAYOR

Tina Williamson-Ward, CAO