



**VILLAGE OF ELNORA  
ORGANIZATIONAL MEETING  
MINUTES**

Thursday, October 8, 2024

The Organizational Meeting of the Council of the Village of Elnora was held in Council Chambers in the municipal office on Thursday, October 8, 2024 commencing at 7:00 p.m.

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**IN ATTENDANCE:** Jul Bissell  
Ron Duft  
Lisa Ferguson

CAO, Sharon Wesgate

**CALL TO ORDER** The meeting was called to order by CAO S. Wesgate at 7:00 p.m.

**ELECTIONS OF OFFICE**

2.1 MAYOR

CAO called for nominations for the office of Mayor

*Ron Duft nominated Jul Bissell for the position of Mayor*

CAO called for nominations a second time for the office of Mayor

CAO called for nominations for a third and final time for the office of Mayor

CAO declared nominations cease.

**Office of Mayor (2.1)**

**Res #2024-171** CAO declared Jul Bissell elected as Mayor.

**CARRIED**

*Mayor Bissell took the Oath of Office.*

2.2 DEPUTY MAYOR

Mayor Bissell called for nominations for the office of Deputy Mayor

*Mayor Bissell nominated Ron Duft for the position of Deputy Mayor*

Mayor Bissell called for nominations a second time for the office of Deputy Mayor

Mayor Bissell called for nominations for a third and final time for the office of Deputy Mayor

Mayor Bissell moved nominations cease.

### **Office of Deputy Mayor (2.2)**

**Res #2024-172** Mayor Bissell declared Ron Duft elected as Deputy Mayor.

**CARRIED**

*Deputy Mayor Duft took the Oath of Office*

*Councillor Ferguson took the Oath of Office*

### **Village Signing Authorities (3.1a)**

**Res #2024-173** MOVED by Mayor Bissell to keep signing authorities for the Village as Mayor Bissell or Deputy Mayor Duft and CAO Sharon Wesgate, jointly.

**CARRIED**

### **FCSS Signing Authorities (3.1b)**

**Res #2024-174** MOVED by Mayor Bissell to keep signing authorities for FCSS as Mayor Bissell or Deputy Mayor Duft and FCSS Community Worker, Michelle Rich, jointly.

**CARRIED**

### **Committees, Appointments & Contracts, 2024/2025 (3.2a, b, c)**

**Res #2024-175** MOVED by Councillor Ferguson that the following Committees and appointments be approved:

#### **In House Committees**

*Finance Committee*

*Committee of the Whole*

#### **Representative**

*All of Council*

*All of Council*

#### **Funded Committees**

*FCSS*

*Parkland Foundation*

*Central Waste Management*

*Parkland Regional Library*

#### **Representative**

*Councillor Ferguson*

*Mayor Bissell*

*Deputy Mayor Duft*

*Mayor Bissell*

#### **Alternate**

*Mayor Bissell*

*Councillor Ferguson*

*Councillor Ferguson*

**Ad Hoc Committees**

CNR/CAM Advisory Panel

Police Advisory Committee

Weed Inspector

Recreation Board

**Representative**

Deputy Mayor Duft

Deputy Mayor Duft

Mayor Bissell

Members of the Public

**Library Board**

Councillor Ferguson

Members of the Public

**Municipal Planning Commission** Deputy Mayor Duft

Members of the Public (4)

**Elnora Cemetery Board**

Mayor Bissell

Members of the Public

**Elnora Fire Department**

Fire Chief: G. Craig

**Emergency Management**

Director: Dave Brand, Red Deer County

Deputy Director: Tina Williamson-Ward

**CARRIED****Regular Meeting Dates & Time (3.3)****Res #2024-176**

MOVED by Mayor Bissell that regular meetings of Council be held the 2<sup>nd</sup> Tuesday of each and every month at 7:00 pm.

**CARRIED****Council Remuneration (3.4)****Res #2024-177**

MOVED by Mayor Bissel that Council Remuneration be approved as follows:

a) *Regular Council Meetings*

Mayor: \$80.00/meeting

Deputy Mayor/Councilor: \$75.00/meeting

b) *Special Council Meetings*

Mayor: \$80.00/meeting

Deputy Mayor/Councilor: \$75.00/meeting

c) *Committee Meetings*

Mayor: \$60.00/meeting

Deputy Mayor/Councilor: \$60.00/meeting

*Council Renumeration, Cont'd*

d) *Full Day Sessions*

*Mayor: \$120.00/day*

*Deputy Mayor/Councilor: \$120.00/day*

e) *Annual Stipend*

*Mayor: \$800.00/year*

*Deputy Mayor/Councilor: \$750.00/year*

f) *CRA in Lieu*

*Mayor: \$1,200.00/year*

*Deputy Mayor/Councilor: \$1,200.00/year*

**CARRIED**

**Council/Staff Mileage Rate (3.5)**

**Res #2024-178**

MOVED by Mayor Bissell that Council/Staff Mileage Rate be approved as follows:

Mileage: \$0.70/km

**CARRIED**

**Conferences, Training Requests (4.0)**

**Bylaw and Policy Review (5.0)**

5.1 Bylaw 2023-03, Garbage Collection

5.2 Bylaw 2022-01, Business License Bylaw

5.3 Bylaw 2023-02, Rates – Reviewed in August 2024

**Village Contracts (6.0)**

<u>Vendor</u>	<u>Contract</u>	<u>Contract Amount</u>
<i>Gitzel &amp; Company</i>	<i>Auditor</i>	<i>\$14,400.00</i>
<i>City of Red Deer</i>	<i>Assessment Review Board</i>	<i>\$2,000 plus costs</i>
<i>Parkland CommunitySubdivision Development</i>		
<i>Planning Services</i>	<i>Appeal Board</i>	<i>\$480 plus costs</i>
<i>Wildrose Assessment</i>	<i>Property Services</i>	
	<i>Assessments</i>	<i>\$6,400</i>

*Received as information*

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 7:13 PM

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Jul Bissell, MAYOR

\_\_\_\_\_  
Sharon Wesgate, CAO