



**VILLAGE OF ELNORA  
REGULAR COUNCIL MEETING  
MINUTES**

Tuesday, February 13, 2024

The regular meeting of the council of the Village of Elnora was held in council chambers in the municipal office on Tuesday, February 13, 2024 commencing at 6:00PM

---

**IN ATTENDANCE:** Mayor Jul Bissell  
Deputy Mayor Ron Duft  
Councilor Lisa Ferguson

CAO, Sharon Wesgate  
Recording Secretary, Tina Williamson-Ward  
Delegation – A. Irwin  
Delegation – R. Rintoul, Public Works  
Delegation – M. Rich, FCSS  
Public via in Person and Zoom

**CALL TO ORDER** The meeting was called to order at 6:00PM

**ADOPTION OF AGENDA**

**Agenda, February 13, 2024 (2.1 & 2.2)**

**Res #2024-018** MOVED by Mayor Bissell the Agenda be amended as follows and adopted:

**Additions:**

New Business  
7.10 FCSS Navigators

**Deletions:**

Bylaws, Policies  
5.4 Recycling Policy – Pending

**CARRIED**

**ADOPTION OF MINUTES**

**Regular Meeting Minutes, January 9, 2024 (3.1)**

**Res #2024-019** MOVED by Deputy Mayor Duft the minutes of the Regular Meeting held on January 9, 2024 be approved as presented.

**CARRIED**

**BUSINESS ARISING OUT OF THE MINUTES**

**Garbage Truck (4.1)**

Michener Allen Auction

**Res #2024-020**

MOVED by Councillor Ferguson to place the garbage truck in the March 13, 2024 Michener Aellen Auction sale, subject to an 8% commission fee, upon confirmation Oyen is not interested in purchasing the garbage truck.

**CARRIED**

**Rural Waste Collection (4.2)**

Request for Service

**Res #2024-021**

MOVED by Councillor Ferguson to approve rural waste collection , CAO to amend garbage collection bylaw.

**CARRIED**

**BYLAWS, POLICIES**

**Bylaw #2023-04 (5.1)**

Procedural Bylaw

**Res #2024-022**

MOVED by Mayor for CAO to amend the Procedural Bylaw #2023-04 as per discussion.

**TABLED**

**Municipal Planning Commission (5.2)**

Bylaw Draft

**Res #2024-023**

MOVED by Mayor Bissell directing the CAO to draft the bylaw as proposed.

**CARRIED**

**Approaches and Culverts (5.3)**

Approaches and Culverts Policy

A) Policy Draft

**Res #2024-024**

MOVED by Councillor Ferguson directing the CAO to draft the bylaw as proposed.

**CARRIED**

B) Approaches and Culvert Inventory

Received as information

**DELEGATION**

**A. Irwin (6.1)**

Elnora Events Sign

A. Irwin feels the sign is important to the community and is offering to change the sign for all community events.

**Res #2024-025**

MOVED by Mayor Bissell directing the CAO to look into signage options to replace the current community sign.

**CARRIED**

**R. Rintoul, Public Works Foreman (6.2)**

2023 Annual Report

Water valve exercising program

Hydrant inspections

Sewer main flushing

2024 Projects: sewer camera, sidewalk replacement, tree removal and replacement, walking path extension.

**M. Rich, FCSS (6.3)**

2023 Annual Report

FRN and Library Partnerships

314 residents assisted, 167 families

2024 Projects: Partnerships with the Boys and Girls Club

**Delegation Request, March 12, 2024 (6.4)**

Sgt. Day, RCMP

**Res #2024-026**

MOVED by Mayor Bissell to approve Sgt. Day's delegation request to discuss the 2024/2025 Annual Performance Plan at the next Council meeting on March 12, 2024.

**CARRIED**

**NEW BUSINESS**

**Red Deer County (7.1)**

Fire Hall Signage

**Res #2024-027**

MOVED by Mayor Bissell to permit Red Deer County to install new signage at the Elnora Fire Hall as presented, with the understanding the current sign, having historical significance to the Village of Elnora, be retained for archival purposes.

**CARRIED**

**Alberta Municipal Affairs (7.2)**

- a) Hon. R. McIver Petition Response  
Received as information

**Res #2024-028**

MOVED by Councillor Ferguson for the CAO to schedule advisory support sessions of the Council's choosing as recommended by the Hon. R. McIver's office.

**CARRIED**

- b) Spring Municipal Leaders Caucus – Meeting with Hon. R. McIver  
Received as information

**528 Queen Street (7.3)**

Encroachment Agreement

**Res #2024-029**

MOVED by Mayor Bissell for the CAO to sign the Encroachment Agreement between the Village of Elnora and the registered owners for the property municipally described as 528 Queen Street.

**CARRIED**

**Artis Exploration 7.4)**

2024 Municipal Treated Effluent Water Access.  
Received as information

**Elnora School Parent Council (7.5)**

Playground Project

**Res #2024-030**

MOVED by Mayor Bissell for the CAO to draft a letter of support for the Elnora School Parent Council for grant applications.

**CARRIED**

**Alberta Transportation (7.6)**

TRAVIS Municipal Agreement

**Res #2024-031**

MOVED by Councillor Ferguson for the CAO to sign the TRAVIS Municipal Agreement for a term of 5 years, expiring on March 31, 2027.

**CARRIED**

**Main Street Closure (7.7)**

**May 26, 2024**

**Res #2024-032**

MOVED by Councillor Ferguson to close Main Street from 2<sup>nd</sup> Avenue to 3<sup>rd</sup> Avenue on May 26, 2024 from 10AM to 3PM for the Elnora Library Board's annual car show.

**CARRIED**

**Red Deer and District Community Foundation (7.8)**

Statement of Activity  
Received as Information

**Village Security System (7.9)**

Pending additional information/quotes and discussion on quantity of cameras needed.

**TABLED**

**FCSS Title Change (7.10)**

**Res #2024-033**

MOVED by Councillor Ferguson to accept the title change from FCSS Community Worker to FCSS Navigator.

**CARRIED**

**FINANCIAL**

**Monthly Statement, January 2024 (8.1)**

**Res #2024-034**

MOVED by Mayor Bissell the Monthly Statement for January 2024 be accepted as presented.

**CARRIED**

**Council Cheque Listing, January 2024 (8.2)**

**Res #2024-035**

MOVED by Councillor Ferguson the Council Cheque Listing for January 2024 be accepted as presented.

**CARRIED**

**CORRESPONDENCE**

RCMP (9.1)

- a) Quarterly Report – Q3
- b) Crime Statistics – Q4

National Police Federation (9.2)

2024 Pre-Budget Submission

**Correspondence, February 13, 2024**

**Res #2024-036**

MOVED by Mayor Bissell the Correspondence for February 13, 2024 be filed.

**CARRIED**

**COUNCIL REPORTS**

**Mayor Bissell (10.1)**

Bethany Group – housing seminar  
Hon. R. McIver

**Deputy Mayor Duft (10.2)**

Walking paths and benches

**Councillor Ferguson (10.3)**

FCSS  
Cemetery

**CAO & PUBLIC WORKS REPORTS**

**CAO (11.1)**

- a) *Administration Report* – January 2024

**Public Works (11.2)**

- a) *Public Works Report* – January 2024

**CAO & Public Works Reports, January 2024**

**Res #2024-037**

MOVED by Mayor Bissell the CAO and Public Works Reports for January 2024 be accepted as presented.

**CARRIED**

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 7:17PM

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Jul Bissell, MAYOR

\_\_\_\_\_  
Sharon Wesgate, CAO