



**VILLAGE OF ELNORA  
REGULAR COUNCIL MEETING  
MINUTES**

Tuesday, August 13, 2024

The regular meeting of the council of the Village of Elnora was held in council chambers in the municipal office on Tuesday, August 13, 2024 commencing at 7:00PM

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**IN ATTENDANCE:** Mayor Jul Bissell  
Deputy Mayor Ron Duft  
Councilor Lisa Ferguson

CAO, Sharon Wesgate  
Recording Secretary, Tina Williamson-Ward  
Public via in Person and Zoom

**CALL TO ORDER** The meeting was called to order at 7:00PM

**ADOPTION OF AGENDA**

**Agenda, August 2024 (2.1 & 2.2)**

**Res #2024-143** MOVED by Mayor Bissell the Agenda be amended as follows and adopted:

**Additions:**

New Business

- 7.10 Council Meeting Audio – Boya Microphone System
- 7.11 Sidewalk Repair/Replacement – Contract
- 7.12 Village of Delburne – Traffic Monitor
- 7.13 AMWWP GIC – Pumphouse Project Transfer

**CARRIED**

**ADOPTION OF MINUTES**

**Regular Meeting Minutes, July 9, 2024 (3.1)**

**Res #2024-144** MOVED by Councilor Ferguson the minutes of the Regular Meeting held on July 9, 2024 be approved as presented.

**CARRIED**

**BUSINESS ARISING OUT OF THE MINUTES**

**Village Security Cameras (4.1)**

C. McTeaghe/RCMP Crime Prevention – Elnora CPTED Assessment  
*Received as information*

**TABLED**

**BYLAWS, POLICIES**

**Bylaw #2024-04, Rates Bylaw (5.1)**

**Res #2024-145** MOVED by Mayor Bissell to give Rates Bylaw #2024-04 Second Reading.

**CARRIED**

**Res #2024-146** MOVED by Deputy Mayor Duft to give Rates Bylaw #2024-04 Third Reading.

**CARRIED**

**NEW BUSINESS**

**Elnora Recreation Board (7.1)**

**2023 Funding**  
*Received as information*

**Alberta Municipal Affairs (7.2)**

a) Canada Community Building Fund – Provincial and Federal Agreement  
*Received as information*

**Res #2024-147** b) Municipal Sustainability Initiative  
MOVED by Deputy Mayor Duft for Mayor and CAO to sign the Memorandum of Agreement with Municipal Affairs.

**CARRIED**

a. AMOA, 2022 & 2023 Certified SFE's  
*Received as information*

**Elnora Pumphouse Project (7.3)**

Construction insurance – covered by the contractor  
*Received as information*

**Local Multiple Bird Houses (7.4)**

Concerns

**Res #2024-148**

MOVED by Mayor Bissell for the Village to create an online Facebook poll regarding the multiple bird house concerns and CAO to contact other municipalities to determine if they have bylaws regulating birds.

**CARRIED**

**Community Foundation of Central Alberta (7.5)**

Fund Status Report

*Received as information*

**ATCO (7.6)**

AUC/Gas Distribution Franchise Agreement

**Res #2024-149**

MOVED by Mayor Bissell for the CAO to contact ATCO to request a copy of the AUC Notice template, tailored to the Village of Elnora for publication in the community.

**CARRIED**

**RCMP Three Hills (7.7)**

Policing Reports, April and June 2024

*Received as information*

**Nuance (7.8)**

Pressure washing service

*Received as information*

**Elnora Ag Society (7.9)**

Community Centre, Emergency Access

**Res #2024-150**

MOVED by Mayor Bissell for the CAO to forward a letter of request to the Elnora Ag Society requesting a key to the Elnora Community Centre for emergency access.

**CARRIED**

**Council Meeting Audio (7.10)**

Boya Microphone System

**Res #2024-151**

MOVED by Mayor Bissell for the CAO to purchase the Boya Microphone System at the cost of \$299.00.

**CARRIED**

**Sidewalk Repair/Replacement (7.11)**

Contract

**Res #2024-152**

MOVED by Deputy Mayor Duft to accept the bid from Unified Concrete Services in the amount of \$17,576 to undertake the repair and replacement of sidewalks as determined and to the replace the concrete at the end ramp at the Elnora Pioneer Centre.

**CARRIED**

**Village of Delburne (7.12)**

Traffic Monitor

**Res #2024-153**

MOVED by Councillor Ferguson for the Village to loan the Main Street traffic Monitor to the Village of Delburne for a 3-month period.

**CARRIED**

**AMWWP GIC (7.13)**

Pumphouse Project Transfer

**Res #2024-154**

MOVED by Mayor Bissell to transfer \$500,000.00 from the Alberta Municipal Water Wastewater GIC to the Village's general account.

**CARRIED**

**FINANCIAL**

**Monthly Statement, July 2024 (8.1)**

**Res #2024-155**

MOVED by Mayor Bissell the Monthly Statement for **July 2024** be accepted as presented.

**CARRIED**

**Council Cheque Listing, July 2024 (8.2)**

**Res #2024-156**

MOVED by Mayor Bissell the Council Cheque Listing for **July 2024** be accepted as presented.

**CARRIED**

**COUNCIL REPORTS**

**Mayor Bissell (10.1)**

Brahma Rama

Parkland Foundation

**Deputy Mayor Duft (10.2)**

PAC meeting

Vandalism in Delburne

**Councillor Ferguson (10.3)**

Nothing to report.

**CAO & PUBLIC WORKS REPORTS**

**CAO (11.1)**

a) *Administration Report – July 2024*

**Public Works (11.2)**

a) *Public Works Report – July 2024*

**CAO & Public Works Reports, July 2024**

**Res #2024-157**

MOVED by Mayor Bissell the CAO and Public Works Reports for July 2024 be accepted as presented.

**CARRIED**

**CONFIDENTIAL**

**FOIP – Part 1, Division 2, Section 17**

**Closed Meeting, August 13, 2024**

**Res #2024-158**

MOVED by Mayor Bissell to go to Closed Meeting at 7:33 pm.

**CARRIED**

**Open Meeting, August 13, 2024**

**Res #2024-159**

MOVED by Mayor Bissell to return to Open Meeting at 7:55 p.m.

**CARRIED**

*Council recessed at 7:55 p.m.*

*Council reconvened at 8:00 p.m.*

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 8:00 PM

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Jul Bissell, MAYOR

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Sharon Wesgate, CAO