



**VILLAGE OF ELNORA  
REGULAR COUNCIL MEETING  
MINUTES**

Tuesday, November 12, 2024

The regular meeting of the council of the Village of Elnora was held in council chambers in the municipal office on Tuesday, November 12, 2024 commencing at 7:00PM

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**IN ATTENDANCE:** Mayor Jul Bissell  
Deputy Mayor Ron Duft  
Councilor Lisa Ferguson

CAO, Sharon Wesgate  
Recording Secretary, Tina Williamson-Ward  
Public via in Person and Zoom

**CALL TO ORDER** The meeting was called to order at 7:01PM

**ADOPTION OF AGENDA**

**Agenda, August 2024 (2.1 & 2.2)**

**Res #2024-190** MOVED by Mayor Bissell the Agenda be amended as follows and adopted:

**Additions:**

New Business

- 7.11 Gitzel & Company – 2024 Audit Engagement Letter
- 7.12 FCSS Red Deer – Council Photo
- 7.13 ATCO Electric – Municipal Trees/Power Line Concerns
- 7.14 Library Costs to date

**CARRIED**

**ADOPTION OF MINUTES**

**Regular Meeting Minutes, September 10, 2024 (3.1)**

**Res #2024-191** MOVED by Deputy Mayor Duft the minutes of the Regular Meeting held on September 10, 2024 be approved as presented.

**CARRIED**

**Organizational Meeting Minutes, October 8, 2024 (3.2)**

**Res #2024-192**

MOVED by Councillor Ferguson the minutes of the Organizational Meeting held on October 8, 2024 be approved as presented.

**CARRIED**

**Regular Meeting Minutes, October 8, 2024 (3.3)**

**Res #2024-193**

MOVED by Mayor Bissell the minutes of the Regular Meeting held on October 8, 2024 be approved as presented.

**CARRIED**

**BUSINESS ARISING OUT OF THE MINUTES**

**Railing for sidewalk step outside of 206 Main Street (4.1)**

**Res #2024-194**

MOVED by Councillor Ferguson to proceed with the installation of a freestanding railing for sidewalk step outside 206 Main Street in the amount of \$500.00.

**CARRIED**

**NEW BUSINESS**

**Red Deer County (7.1)**

- a) Enforcement Contract, September 2024
  - b) Enforcement Contract, October 2024
  - c) Public Notice – Amend Land Use Bylaw
- Received as information*

**Elnora School Parent Council (7.2)**

**Playground Project Funding Request**

**Res #2024-195**

MOVED by Councillor Ferguson for CAO to advise the Elnora School Parent Council that it is Village policy to not provide donations but Council would provide non-financial support for their fund raising efforts.

**CARRIED**

**Elnora Municipal Planning Commission (7.3)**

File #DE-24-002

*Received as information*

**Community Foundation of Central Alberta (7.4)**

Elnora Community Fund

a) St. Hilda's Anglican Church/G. Renouf donation request

**Res #2024-196**

MOVED by Mayor Bissell for CAO to advise G. Renouf it is Village policy to not provide donations but Council would provide non-financial support for their fund raising efforts.

**CARRIED**

**Community Facility Enhancement Program (7.5)**

Library Project – Letter of Support

**Res #2024-197**

MOVED by Councillor Ferguson to approve CAO's letter of support to the Community Facility Enhancement Program for the Library Project funding application.

**CARRIED**

**Water Conservation(7.6)**

Lift restriction

**Res #2024-198**

MOVED by Councillor Ferguson to lift the Water Conservation notice put in force on May 14, 2024, Motion No. 2024-095

**CARRIED**

**LEX 3 (7.7)**

Village Office Structural Condition Assessment

*Received as information*

**Brandt Tractor Ltd (7.8)**

Annual Skid Steer Trade in

**Res #2024-199**

MOVED by Mayor Bissell to approval the annual skid street trade in cost of \$10,000.00 plus GST with Brandt Tractor Ltd.

**CARRIED**

**2025 Municipal Election (7.9)**

Appointment of Returning Officer

**Res #2024-200**

MOVED by Councillor Ferguson to appoint Tina Williamson-Ward as the Returning Officer for the 2025 Municipal Election.

**CARRIED**

**2025 Municipal Election (7.10)**

Appointment of Deputy Returning Officer  
**Res #2024-201** MOVED by Councillor Ferguson to appoint Michelle Rich as the Deputy Returning Officer for the 2025 Municipal Election.

**CARRIED**

**Gitzel & Company (7.11)**

2024 Audit Engagement Letter  
**Res #2024-202** MOVED by Deputy Mayor Duft to approve Mayor Bissel signing the 2024 Audit engagement Letter with Gitzel & Company.

**CARRIED**

**FCSS Red Deer (7.12)**

Council Photo Requested

**ATCO Electric (7.13)**

Municipal Trees/Power Line Concerns

**TABLED**

**To date Library Costs (7.14)**

Inquiry by L. Nelson  
**Res #2024-203** MOVED by Councillor Ferguson for CAO to prepare a listing of all costs associated with the New Library Project to date to address questions from resident L. Nelson.

**CARRIED**

**FINANCIAL**

**Monthly Statement, October 2024 (8.1)**

**Res #2024-204** MOVED by Mayor Bissell the Monthly Statement for **October** 2024 be accepted as presented.

**CARRIED**

**Council Cheque Listing, October 2024 (8.2)**

**Res #2024-205** MOVED by Mayor Bissell the Council Cheque Listing for **October** 2024 be accepted as presented.

**CARRIED**

**CORRESPONDENCE**

- Government of Alberta (9.1)
  - Interim Police Advisory Board Report
- Hon Nate Glubish/AMA (9.2)
  - Bill 33, Protection of Privacy Act
- Hon Dale Nall/AMA (9.3)
  - Bill 34, Access to Information Act

**Correspondence, November 12, 2024**

**Res #2024-206** MOVED by Mayor Bissell the Correspondence for November 12, 2024 be filed.

**CARRIED**

**COUNCIL REPORTS**

- Mayor Bissell (10.1)**
  - Parkland Foundation
  - Elnora Library
  - Elnora Cemetery
  
- Deputy Mayor Duft (10.2)**
  - PAC meeting
  
- Councillor Ferguson (10.3)**
  - Library AGM
  - FCSS
  - FCSS stocking application funding inquiry

**CAO & PUBLIC WORKS REPORTS**

- CAO (11.1)**
  - a) *Administration Report* – October 2024

- Public Works (11.2)**
  - a) *Public Works Report* – October 2024

**CAO & Public Works Reports, October 2024**

**Res #2024-207** MOVED by Mayor Bissell the CAO and Public Works Reports for October 2024 be accepted as presented.

**CARRIED**

**CONFIDENTIAL**

**FOIP – Part 1, Division 2, Section 17**

**Closed Meeting, November 12, 2024**

**Res #2024-208** MOVED by Mayor Bissell to go to Closed Meeting at 7:42 pm.

**CARRIED**

**Open Meeting, November 12, 2024**

**Res #2024-209** MOVED by Mayor Bissell to return to Open Meeting at 8:00 p.m.

**CARRIED**

*Council recessed at 8:00 p.m.*

*Council reconvened at 8:05 p.m.*

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 8:05 PM

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Jul Bissell, MAYOR

\_\_\_\_\_  
Sharon Wesgate, CAO