



**VILLAGE OF ELNORA**  
**ORGANIZATIONAL MEETING**  
**MINUTES**  
Thursday, October 10, 2023

The Organizational Meeting of the council of the Village of Elnora was held in council chambers in the municipal office on Thursday, October 10, 2023 commencing at 6:00 p.m.

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**IN ATTENDANCE:** Jul Bissell  
Ron Duft  
Lisa Ferguson

CAO, Sharon Wesgate  
Admin Clerk, Tina Williamson-Ward

**CALL TO ORDER** The meeting was called to order by CAO S. Wesgate at 6:00 p.m.

**ELECTIONS OF OFFICE**

2.1 MAYOR

CAO called for nominations for the office of Mayor

*Lisa Ferguson nominated Jul Bissell for the position of Mayor*

CAO called for nominations a second time for the office of Mayor

CAO called for nominations for a third and final time for the office of Mayor

CAO declared nominations cease.

**Office of Mayor (2.1)**

***Res #2023-154***

CAO declared Jul Bissell elected as Mayor.

CARRIED

*Mayor Bissell took the Oath of Office.*

2.2 DEPUTY MAYOR

Mayor Bissell called for nominations for the office of Deputy Mayor

*Mayor Bissell nominated Ron Duft for the position of Deputy Mayor*

Mayor Bissell called for nominations a second time for the office of Deputy Mayor

Mayor Bissell called for nominations for a third and final time for the office of Deputy Mayor

Mayor Bissell moved nominations cease.

**Office of Deputy Mayor (2.2)**

**Res #2023-155**

Mayor Bissell declared Ron Duft elected as Deputy Mayor.

CARRIED

*Deputy Mayor Duft took the Oath of Office  
Councillor Ferguson took the Oath of Office*

**Village Signing Authorities (3.1a)**

**Res #2023-156**

MOVED by Mayor Bissell to keep signing authorities for the Village as Mayor Bissell or Deputy Mayor Duft and CAO Sharon Wesgate, jointly.

CARRIED

**FCSS Signing Authorities (3.1b)**

**Res #2023-157**

MOVED by Mayor Bissell to keep signing authorities for FCSS as Mayor Bissell or Deputy Mayor Duft and FCSS Community Worker, Michelle Rich, jointly.

CARRIED

**Committees, Appointments & Contracts, 2023/2024 (3.2a, b, c)**

**Res #2023-158**

MOVED by Councillor Ferguson that the following Committees and appointments be approved:

**In House Committees**

*Finance Committee  
Committee of the Whole*

**Representative**

*All of Council  
All of Council*

**Funded Committees**

*FCSS  
Parkland Foundation  
Central Waste Management  
Parkland Regional Library*

**Representative**

*Councillor Ferguson  
Mayor Bissell  
Deputy Mayor Duft  
Mayor Bissell*

**Alternate**

*Mayor Bissell  
Councillor Ferguson  
Mayor Bissell  
Councillor Ferguson*

**Ad Hoc Committees**

*CNR/CAM Advisory Panel  
Police Advisory Committee  
Weed Inspector  
Recreation Board*

**Representative**

*Deputy Mayor Duft  
Deputy Mayor Duft      Mayor Bissell  
R. Rintoul, PW Foreman, pending certification  
Members of the Public*

**Library Board**

*Councillor Ferguson  
Members of the Public*

**Municipal Planning Commission**

*Members of the Public*

**Elnora Cemetery Board**

*Councillor Ferguson  
Members of the Public*

**Elnora Fire Department**

*Fire Chief: G. Craig*

**Emergency Management**

Director: Dave Brand, Red Deer County  
Deputy Director: Tina Williamson-Ward

CARRIED

**Regular Meeting Dates & Time (3.3)**

**Res #2023-159**

MOVED by Mayor Bissell that regular meetings of Council be held the 2<sup>nd</sup> Tuesday of each and every month at 6:00 pm.

CARRIED

**Council Remuneration (3.4)**

**Res #2023-160**

MOVED by Deputy Mayor Duft that Council Remuneration be approved as follows:

- a) *Regular Council Meetings*
  - Mayor: \$80.00/meeting*
  - Deputy Mayor/Councilor: \$75.00/meeting*
- b) *Special Council Meetings*
  - Mayor: \$80.00/meeting*
  - Deputy Mayor/Councilor: \$75.00/meeting*
- c) *Committee Meetings*
  - Mayor: \$60.00/meeting*
  - Deputy Mayor/Councilor: \$60.00/meeting*
- d) *Full Day Sessions*
  - Mayor: \$120.00/day*
  - Deputy Mayor/Councilor: \$120.00/day*
- e) *Annual Stipend*
  - Mayor: \$800.00/year*
  - Deputy Mayor/Councilor: \$750.00/year*
- f) *CRA in Lieu*
  - Mayor: \$1,200.00/year*
  - Deputy Mayor/Councilor: \$1,200.00/year*

CARRIED

**Council/Staff Mileage Rate (3.5)**

**Res #2023-161**

MOVED by Mayor Bissell that Council/Staff Mileage Rate be approved as follows:

Mileage: \$0.61/km

CARRIED

**Conferences, Training Requests (4.0)**

- 4.1 Emergency Management  
     Training is up to date.  
     *Received as information*

**Bylaw and Policy Review (5.0)**

- Res #2023-162**      5.1      Bylaw 2023-03, Garbage Collection, 1<sup>st</sup> Reading CARRIED
- 5.2      Bylaw 2022-01, Business License Bylaw
- 5.3      Bylaw 2023-02, Rates

**Village Contracts (6.0)**

| <u>Vendor</u>                               | <u>Contract</u>                             | <u>Contract Amount</u>    |
|---|---|---------------------------|
| <i>Gitzel &amp; Company</i>                 | <i>Auditor</i>                              | <i>\$14,400.00</i>        |
| <i>City of Red Deer</i>                     | <i>Assessment Review Board</i>              | <i>\$2,000 plus costs</i> |
| <i>Parkland Community Planning Services</i> | <i>Subdivision Development Appeal Board</i> | <i>\$480 plus costs</i>   |
| <i>Wildrose Assessment</i>                  | <i>Property Services Assessments</i>        | <i>\$6,400</i>            |

*Received as information*

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 6:14 PM

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Jul Bissell, MAYOR

\_\_\_\_\_  
Sharon Wesgate, CAO