



**VILLAGE OF ELNORA  
REGULAR COUNCIL MEETING  
MINUTES**

Tuesday, March 11, 2025

The regular meeting of the council of the Village of Elnora was held in the municipal office on Tuesday, March 11, 2025 commencing at 7:00PM

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**IN ATTENDANCE:** Mayor Jul Bissell  
Deputy Mayor Ron Duft  
Councilor Lisa Ferguson

Recording Secretary, Tina Williamson-Ward  
Public via Zoom

**CALL TO ORDER** The meeting was called to order at 7:00PM

**ADOPTION OF AGENDA**

**Agenda, March 11, 2025 (2.1)**

**Res #2025-035** MOVED by Mayor Bissell the Agenda be accepted with the following amendments.

Add:

7.8 Financial training contract

7.9 Trenville Royal Purple Elks District meeting Council Representative

**CARRIED**

**ADOPTION OF THE MINUTES**

**Minutes of Special Meeting – December 27, 2024 (3.1)**

**Res #2025-036** MOVED by Mayor Bissell the minutes of the Special Meeting held on December 27, 2024 be approved as presented.

**CARRIED**

**Minutes of Regular Meeting – January 14, 2025 (3.2)**

**Res #2025-037** MOVED by Mayor Bissell the minutes of the Regular Meeting held on January 14, 2025 be approved as presented.

**CARRIED**

**Minutes of Special Meeting – January 29, 2025 (3.3)**

**Res #2025-038** MOVED by Mayor Bissell the minutes of the Special Meeting held on January 29, 2025 be approved as presented.

**Minutes of Special Meeting – January 29, 2025 (3.4)**

**Res #2025-039** MOVED by Mayor Bissell the minutes of the Special Meeting held on February 10, 2025 be approved as presented.

**CARRIED**

**Minutes of Special Meeting – February 18, 2025 (3.5)**

**Res #2025-040** MOVED by Mayor Bissell the minutes of the Special Meeting held on February 18, 2025 be approved as presented.

**CARRIED**

**DELEGATIONS**

**Sgt Jamie Day/RCMP (6.1)**

- a) Q3 2024 Community Policing Report

*L. Cheshire arrived at 7:15PM*

- b) 2025/2026 Annual Performance Plan

**Res #2025-041** MOVED by Mayor Bissell to identify Village of Elnora policing priorities as:

1. Police Visibility
2. Rural Crime Reduction
3. Enhanced traffic safety
4. Mental Health

**CARRIED**

*Sgt. Day and Constable K. left at 7:27PM*

**L. Cheshire 219 Main Street Building (6.2)**

Inquired about the status of 219 Main Street Building and Chicken Bylaw  
*Received as Information*

*L. Cheshire left at 7:45*

**NEW BUSINESS**

**ATCO Natural Gas Distribution System Franchise Agreement Renewal (7.1)**

Received as information

**Royal Purple 65 years Celebration (7.2)**

**Res #2025-042**

MOVED by Mayor Bissell directing the Interim CAO to RSVP to the Trentville Royal Purple Elks for Mayor Bissell to attend the 65<sup>th</sup> Royal Purple Celebration for the 12<sup>th</sup> of April 2025.

CARRIED

**Red Deer County Enforcement Contract for February 2025 (7.3)**

Received as information

**ATCO Request to relocate transformer at 407 2 Ave Elnora (7.4)**

**Res #2025-043**

MOVED by Councillor Ferguson for the Village to enter into agreement with ATCO to relocate a transformer to Existing Pole 904162 (option 1) at the cost of \$14,649.45.

CARRIED

**Youth Centre Relocation to 603 2<sup>nd</sup> Avenue (7.5)**

**Res #2025-044**

MOVED by Mayor Bissell for the Village to enter into a month-to-month agreement with the Elnora Community Church, in the amount of \$500.00 for facility rental and utilities, for the Village to assume all alteration costs needed for the youth centre and pay for maintenance costs up to the budgeted amount as needed for the youth centre.

CARRIED

**Financial Reporting Extension Request (7.6)**

**Res #2025-045**

MOVED by Mayor Bissell for the Interim CAO to submit a Financial Reporting Extension request to Municipal Affairs.

CARRIED

**ABmunis Preliminary Analysis on Alberta's 2025 Budget (7.7)**

Received as information

**Financial training contract (7.8)**

**Res #2025-046**

MOVED by Mayor Bissell to contract the services of C. Armstrong to provide training to Interim CAO on Village financial reporting and procedures.

CARRIED

**Trenville Royal Purple Elks District meeting Council Representative (7.9)**

**Res #2025-047** MOVED by Mayor Bissell for Mayor Bissell to attend the Trenville Royal Purple Elks district meeting on the 5<sup>th</sup> of April 2025 as a representative of Council.

**CARRIED**

**FINANCIAL**

**Monthly Statement, January to March 2025 (8.1)**

**Res #2025-048** MOVED by Mayor Bissell the Monthly Statement for January to March 2025 be tabled until the regular meeting of council scheduled for April 8, 2025.

**CARRIED**

**Council Cheque Listing, January and February 2025(8.2)**

**Res #2025-049** MOVED by Mayor Bissell the Council Cheque Listing for January and February 2025 be accepted as presented.

**CARRIED**

**CORRESPONDENCE**

Provincial Priorities Act – Municipal Affairs (9.1)

**Correspondence, March 11, 2025**

**Res #2025-050** MOVED by Mayor Bissell the Correspondence for March 11, 2025 be filed.

**CARRIED**

**COUNCIL REPORTS**

**Mayor Bissell (10.1)**

Municipal Summit

**Deputy Mayor Duft (10.2)**

Police Advisory Committee Meeting

**Councillor Ferguson (10.3)**

Library

**CAO & PUBLIC WORKS REPORTS**

**CAO (11.1)**

a) *Administration Report* – February 2025

**Public Works (11.2)**

a) *Public Works Report* – February 2025

**CAO & Public Works Reports, February 2025**

**Res #2025-051**

MOVED by Mayor Bissell the CAO and Public Works Reports for February 2025 be accepted as presented.

**CARRIED**

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 8:08PM

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Jul Bissell, MAYOR

\_\_\_\_\_  
Tina Williamson-Ward, Interim CAO