



**VILLAGE OF ELNORA  
REGULAR COUNCIL MEETING  
MINUTES**

Tuesday, March 12, 2024

The regular meeting of the council of the Village of Elnora was held in council chambers in the municipal office on Tuesday, March 12, 2024 commencing at 6:00PM

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**IN ATTENDANCE:** Mayor Jul Bissell  
Deputy Mayor Ron Duft  
Councilor Lisa Ferguson

CAO, Sharon Wesgate  
Recording Secretary, Tina Williamson-Ward  
Delegation – Sgt. Day  
Delegation – D. Hutchinson  
Public via in Person and Zoom

**CALL TO ORDER** The meeting was called to order at 6:00PM

**ADOPTION OF AGENDA**

**Agenda, March 12, 2024 (2.1 & 2.2)**

**Res #2024-038** MOVED by Mayor Bissell the Agenda be adopted as presented.

**CARRIED**

**ADOPTION OF MINUTES**

**Regular Meeting Minutes, February 13, 2024 (3.1)**

**Res #2024-039** MOVED by Councilor Ferguson the minutes of the Regular Meeting held on February 13, 2024 be approved as presented.

**CARRIED**

**BUSINESS ARISING OUT OF THE MINUTES**

**A. Irwin (4.1)**

**Res #2024-040** Volunteer Request for Decision #2024-03-01  
MOVED by Councilor Ferguson for the CAO to draft a Liability Waiver form for volunteers and convey to A. Irwin that she may change the Elnora Events sign, provided there is a second person to assist her.

**CARRIED**

6:04pm Sgt Day arrived.

**DELEGATION**

**Sgt. J. Day (6.2)**

2024-2025 Annual Performance Plan.

Decrease in general crime

Increase in mental health issues

Second year for youth academy. Significant increase in youth interest in the summer camp.

6:24pm Sgt Day left.

6:24pm D. Hutchinson arrived.

**D. Hutchinson (6.2)**

Chinook's Edge School Division Trustee

Presentation of Chinook's Edge Priorities:

- Academic Excellence
- Social/Emotional Well-being
- Career Connections

Elnora School Playground project support

6:47pm D. Hutchinson left.

**BYLAWS, POLICIES**

**Bylaw #2023-04 (5.1)**

Procedural Bylaw

**Res #2024-041**

MOVED by Mayor Bissell to give Procedural Bylaw #2023-04 Second Reading.

**CARRIED**

**Bylaw #2024-01 (5.2)**

Municipal Planning Commission

**Res #2024-042**

MOVED by Mayor Bissell to give Municipal Planning Commission Bylaw #2024-01 First Reading.

**CARRIED**

**Res #2024-043** MOVED by Councillor Ferguson to give Municipal Planning Commission Bylaw #2024-01 Second Reading.

**CARRIED**

**Res #2024-044** MOVED by Councillor Ferguson to give consent for Municipal Planning Commission Bylaw #2024-01 Third Reading.

**CARRIED UNANIMOUSLY**

**Res #2024-045** MOVED by Deputy Mayor Duft to give Municipal Planning Commission Bylaw #2024-01 Third Reading.

**CARRIED**

**Res #2024-046** MOVED by Mayor Bissell to appoint Deputy Mayor Duft, as per the new Municipal Planning Commission Bylaw #2024-01, to sit on the Municipal Planning Commission, with Mayor Bissell as alternate.

**CARRIED**

**Bylaw #2024-02 (5.3)**

Garbage Collection

**Res #2024-047** MOVED by Mayor Bissell to give Garbage Collection Bylaw #2024-02 First Reading.

**CARRIED**

**Res #2024-048** MOVED by Councillor Ferguson to give Garbage Collection Bylaw #2024-02 Second Reading.

**CARRIED**

**Res #2024-049** MOVED by Mayor Bissell to give consent for Garbage Collection Bylaw #2024-02 Third Reading.

**CARRIED UNANIMOUSLY**

**Res #2024-050** MOVED by Deputy Mayor Duft to give Garbage Collection Bylaw #2024-02 Third Reading.

**CARRIED**

**NEW BUSINESS**

**Environmental and Protected Areas (7.1)**

Drought 2024, Water restrictions  
Received as information

**Alberta Municipal Affairs (7.2)**

a) Annexation of Land, Order on Council #169/2008

**Res #2024-051**

MOVED by Mayor Bissell for CAO to forward a letter of notification to annexed property owners regarding the expiration of Order in Council #169/2008 advising them effective January 1, 2024 the Village's Tax Rate will apply to their taxable properties, not the Red Deer County Tax Rate as in previous years.

**CARRIED**

b) Council Sessions – Session preferences and date

**Res #2024-052**

MOVED by Mayor Bissell for CAO to schedule Council training session preferences, being Public Participation and Effective Meetings, with Alberta Municipal Affairs for the 28<sup>th</sup> of March or the 4<sup>th</sup> of April, 2024.

**CARRIED**

**Wild Rose Assessment (7.3)**

Professional Service Agreement, April 1, 2024 to March 31, 2029

**Res #2024-053**

MOVED by Councillor Ferguson to renew the profession service agreement with Wild Rose Assessment for the period extending form April 1, 2024 to March 31, 2029 as presented.

**CARRIED**

**Elnora Recreation Board (7.4)**

2023 Allocations  
Received as information

**Red Deer County (7.5)**

a) November 2023 enforcement contract  
b) December 2023 enforcement contract  
c) January 2024 enforcement contract  
Received as information

**Bethany Group (7.6)**

2024 Levy

**Res #2024-054**

MOVED by Mayor Bissell to approve the 2024 Levy from the Bethany Group in the amount of \$675.00 to be included in the 2024 Operating Budget.

**CARRIED**

**Village Benches (7.7)**

**Request for Decision #2024-03-03**

**Res #2024-055**

MOVED by Mayor Bissell to approve Public Works building two park benches, one with a flower pot and one without and CAO to contact Red Deer County to request permission from the County to place a bench on County property.

**CARRIED**

**FINANCIAL**

**Monthly Statement, February 2024 (8.1)**

**Res #2024-056**

MOVED by Mayor Bissell the Monthly Statement for **February** 2024 be accepted as presented.

**CARRIED**

**Council Cheque Listing, February 2024 (8.2)**

**Res #2024-057**

MOVED by Mayor Bissell the Council Cheque Listing for **February** 2024 be accepted as presented.

**CARRIED**

**CORRESPONDENCE**

Alberta Municipalities (9.1)

Local Elections/Political parties

**Correspondence, March 12, 2024**

**Res #2024-058**

MOVED by Mayor Bissell the Correspondence for March 12, 2024 be filed.

**CARRIED**

**COUNCIL REPORTS**

Mayor Bissell (10.1)

**Deputy Mayor Duft (10.2)**

Police Advisory Committee Meeting

**Councillor Ferguson (10.3)**

Cemetery

Library

**CAO & PUBLIC WORKS REPORTS**

**CAO (11.1)**

a) *Administration Report* – February 2024

**Public Works (11.2)**

a) *Public Works Report* – February 2024

**CAO & Public Works Reports, February 2024**

**Res #2024-059**

MOVED by Mayor Bissell the CAO and Public Works Reports for February 2024 be accepted as presented.

**CARRIED**

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 7:15 PM

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
Jul Bissell, MAYOR

\_\_\_\_\_  
Sharon Wesgate, CAO