

VILLAGE OF ELNORA
Bylaw 2022-01

A BYLAW OF THE VILLAGE OF ELNORA A MUNICIPAL CORPORATION IN THE PROVINCE OF ALBERTA

WHEREAS the Municipal Government Act, RSA, 2000 c. M-26 and amendments thereto, authorize a Council to pass bylaws for municipal purposes; and

WHEREAS pursuant to section 7(e) of the *Municipal Government Act*, a council may pass bylaws for municipal purposes respecting businesses, business activities and persons engaged in business; and

WHEREAS pursuant to section 7(i) of the *Municipal Government Act*, a council may pass bylaws for municipal purposes respecting the enforcement of bylaws made under the *Municipal Government Act*, or any other enactment including any or all of the matters listed therein; and

WHEREAS pursuant to section 8 of the *Municipal Government Act*, a council may in a bylaw:

- a) Regulate or prohibit;
- b) Deal with any development, activity, industry, business or thing in different ways, divide each of them into classes and deal with each class in different ways; and
- c) Provide for a system of licenses, permits or approvals, including any or all of the matters listed therein;

NOW THEREFORE, the Municipal council of the Village of Elnora, in the province of Alberta, duly assembled, hereby enacts as follows:

1.0 BYLAW TITLE: This Bylaw may be cited as the **Business License Bylaw**

2.0 DEFINITIONS

In this Bylaw, unless the context otherwise requires:

“Act” means the Municipal Government Act, Chapter M-26 of the Revised Statutes of Alberta, 2000 and Amendments thereto.

“Applicant” means any person who makes an application for a business license under the provision of this Bylaw.

“Auctioneer” means any person who sells or offers for sale, by public or private auction, any real or personal property.

“Business” means:

- a) a commercial, merchandising or industrial activity or undertaking;
- b) a profession, trade, occupation, calling or employment; or
- c) an activity providing goods or services, however organized or formed, including a cooperative or association of persons.

“Business License” means a license to be issued, pursuant to this bylaw, for the purpose of licensing any business operating within the Village.

“Business Premises” means the store, office, warehouse, factory, building, enclosure, yard or other place occupied or capable of being occupied, by any person for the purposes of any business.

“Bylaw Enforcement Officer” means any person employed by the Village of Elnora as a Bylaw Enforcement Officer or Community Peace Officer.

“Calendar Year”, in relation to any license issued under the provisions of this Bylaw, means a period of 365 consecutive days commencing on January 1 and ending on December 31.

“Carnival or Circus” means a Business where a collection of side shows, riding devices on which a number of people may ride at one time, trained animal shows, tight rope walking, high wire displays, aerial acts, waxworks or games of chance or any combination of thee operating at the same event and includes any event advertised as a Circus.

“Charitable or Non-profit Organization” means any person, association, or corporation engaged entirely in charitable activities, or engaged in the promotion of general social welfare within the Village, as defined by Revenue Canada under the Income Tax Act and that has a valid Revenue Canada Registered Charity number.

“Chief Administrative Officer” means the Chief Administrative Officer of the Village and includes any person to whom the Chief Administrative Officer’s powers are delegated or any person appointed to act in the absence of the Chief Administrative Officer.

“Council” means the Municipal Council for the Village of Elnora in the Province of Alberta, as duly elected and defined in the Municipal Government Act. R.S.A. 2000, Chapter M-26 as amended.

“Development Authority” means the person, commission or organization authorized to exercise development powers and perform duties on behalf of the Village as referred to in Division 3 of the Municipal Government Act.

“Development Permit” means a document authorizing a development issued pursuant to the Village’s Land Use Bylaw.

“Farmers’ Market” means an open air or fully or partly covered market, for the sale of goods directly by the producers, or their representatives who are involved in the production of local fresh, dried or frozen fruit and vegetables, local dried or frozen meat and seafood, local eggs, local dairy products, local plants, locally prepared and ready to eat foods and local artisan crafts.

“Fee” means the monetary amount levied on each application for a business license as set out in this bylaw.

“Flea Market” means the carrying on of a business to organize a group of more than three (3) merchants, vendors or participants, to gather in one location or building to offer handcrafts, produce and vegetables, food, new and used goods, wares, merchandise or services for sale for time periods of seven (7) days or less in duration.

“Garage Sale” means the displaying and offering for sale of five (5) or more items of goods, wares or merchandise (other than boats, motor vehicles or recreational vehicles of any kind) on private residential property.

“Hawker” or “Peddler” means any person who, whether as principal or agent:

- a) goes from house to house selling or offering for sale any merchandise or service, or both to any person and who is not a wholesale or retail dealer in that merchandise or service.
- b) offers or exposes for sale to any person by means of samples, patterns, cuts or blueprints, merchandise or a service, or both, to be afterwards delivered in and shipped into the municipality of the customer;
- c) sells merchandise or a service, or both, on the streets or roads or elsewhere other than at a building that is a permanent place of business; or
- d) does not have a permanent place of business in the municipality.

“Home Occupation” and “Home Based Business” means a business carried on as a secondary use of a dwelling unit and/or its accessory buildings, by at least one of the permanent residents of such a dwelling.

“Land Use Bylaw” means the Village of Elnora Land Use Bylaw and any amendment to the Land Use Bylaw.

“License Inspector” means any person so designated herein and includes any such inspector as designated by the Chief Administrative Officer or Council, to perform their duties.

“Licensee” means a person holding a valid license issued pursuant to this Bylaw.

“Merchandise” means commodities or goods that are bought and sold in business.

“Mobile Vendor” means any person selling goods, food, amusements or services from a mobile motor vehicle, trailer or similar structure that is designed for offering the sale of goods, food or services.

“Municipal Ticket” means a form prescribed by the Chief Administrative Officer, or his designate, allowing payment to the Village of the penalty specified by this Bylaw for an offence, which shall be accepted by the Village in lieu of prosecution of the offence.

“Non-resident” means a person who is not a resident of the Village of Elnora.

“Non-resident Business” means any business, which does not ordinarily locate or maintain a permanent place of business with the Village of Elnora.

“Person” means a natural person or a body corporate, and includes a partnership, a firm, an association or other group of persons acting in concert.

“Principal Contractor” means the business of accepting contracts for a service, construction, alteration and repair of buildings or structures of any kind and the person or firm engaged in such business, and is responsible for the day-to-day oversight of a construction site, management of vendors and trades, and communication of information to involved parties throughout the course of a building project.

“Resident” means a person who:

- a) is located or permanently resides within the boundaries of the Village, and/or
- b) utilizes the space and services, including office area, telephone, mailing address or postal box from premises that are listed on the Village Tax Roll.

“Resident Business” means any business which ordinarily locates or maintains a permanent place of business within the Village, through property ownership or property rental or lease agreements.

“Sub-Contractor” means the business or person engaged in providing services for a portion of a contract from a Principal Contractor or another sub-contractor.

“Temporary Business” means commercial or industrial business activity; a profession, trade, occupation or an activity providing goods or services, where the duration of the business activity is equal to or less than four (4) consecutive weeks.

“Trade Show” means a group of five or more persons at a single location, for a period of not more than seven (7) days, displaying to the public the types of goods, wares, merchandise, food or services that they have available for sale.

“Violation Ticket” means a violation ticket as defined in the Provincial Offences Procedure Act, R.S.A. 2000.

“Village” means the Municipal Corporation of the Village of Elnora in the Province of Alberta, and/or the area contained within the corporate boundaries of the said municipality, as the context may require.

GENERAL MATTERS

1. This bylaw shall be reviewed and brought before Council in September annually.

3.0 APPOINTMENT AND DUTIES OF BUSINESS LICENSE INSPECTOR

3.1 The Chief Administrative Officer shall appoint such Business License Inspectors as may be required to carry out the provisions of this Bylaw.

3.2 A Business License inspector is authorized to:

- a) administer and enforce the requirements of this Bylaw as far as practicable;
- b) receive, consider and deal with all applications for a license and transfers thereof;
- c) collect all fees required by this Bylaw and credit such fees to an account of the Village of Elnora;
- d) record such information with respect to licenses as may be considered necessary;
- e) conduct investigations with regard to applications for a Business License where necessary;
- f) conduct inspections of any Business to ascertain that the Business complies with the requirements of this Bylaw;

APPOINTMENT AND DUTIES OF BUSINESS LICENSE INSPECTOR, Cont'd

- g) refuse to grant a license or, to revoke or suspend any Business License if, in his or her opinion, there are just and reasonable grounds for the refusal of the application or for the revocation or suspension of the Business License subject to the right of the applicant to appeal the refusal, revocation or suspension to Council. Where a Business License is revoked or suspended, an inspector shall notify the licensee;
- h) issue a Business License, with or without conditions, upon payment of appropriate fee.

4 LICENSE REQUIREMENTS

- 4.1 No person shall carry on or operate a business within the Village unless they hold a valid Business License issued pursuant to the provisions of this Bylaw, or is specifically exempted under the provisions of this Bylaw or Provincial or Federal legislation.
- 4.2 In a prosecution for contravention of this bylaw against engaging in or operating a business without a license, proof of one transaction in the business or that the business has been advertised is sufficient to establish that a person is engaged in or operates the business.
- 4.3 Every person who operates more than one store, branch or premises in respect of any business shall take out a separate license in respect of each separate store, branch or premises.
- 4.4 For Businesses where more than one salesperson, conducts business with the Village of Elnora, such as, but not limited to, AVON, Tupperware, Mary Kay, only the regional manager is required to obtain a Business License.
- 4.5 No person shall be issued a Business License without valid development approval(s) issued by the Development Authority under the Land Use Bylaw where necessary.
- 4.6 All home-based businesses require a Home Occupation Development Permit approval before a Business License will be issued.
- 4.7 No permit or approval shall be issued under the Village of Elnora Land Use Bylaw unless the applicant is the holder of a subsisting business license under this Bylaw in respect of the type of work in question.
- 4.8 Notwithstanding that a Business License has been issued under the provisions of this bylaw, such License does not authorize or permit the Licensee to carry on a Business or any pursuit contrary to the provision of other Village bylaws.

5 EXCEPTIONS

5.1 A Business License is not required for the following Businesses:

- a) a Charitable or Non-Profit Organization registered under the Alberta Societies Act, and amendments thereto;
- b) an architect's corporation, a joint firm, a registered architect or a visiting project architect under the *Architect's Act, Chapter A-44, R.S.A. 2000* and amendments thereto;
- c) an Alberta land surveyor, a surveyor's corporation or a surveyor's partnership, registered under the *Land Surveyor's Act, Chapter L-3, R.S.A. 2000* and amendments thereto;
- d) a professional engineer, Licensee, permit holder or certificate holder under the *Engineering Geological and Geophysical Professions Act, Chapter E-11, R.S.A. 2000* and amendments thereto;
- e) an insurance agent or adjuster as described in the *Insurance Act, Chapter I-3, R.S.A. 2000* and amendments thereto;
- f) a registered accountant as described under the Chartered Accountants Association;
- g) a medical doctor who is registered with the College of Physicians and Surgeons of Alberta;
- h) a dentist who is registered under the Dental Association of Alberta;
- i) a barrister or solicitor as registered under the Law Society of Alberta;
- j) any other business which is excluded from the requirements of this Bylaw by an Act of the Legislature or other Provincial Statute including, but not limited to the following:
 - Medical Act;
 - Pharmaceutical Act;
 - Optometry Act;
 - Certified General Accountants Act;
 - Certified Management Accountants Act; or
 - Insurance Act.
- k) a club incorporated by Private Act of the Legislature of Alberta;
- l) a day home service provider that is registered with a provincially approved Day Home Agency that has a Business License through the Village;
- m) an Auctioneer complying with the requirements of Section 9 of this Bylaw;
- n) A Business that is to be in operation for less than four (4) months and which is owned and operated by full-time students;
- o) an owner of rental units including residential townhouses, triplexes, four-plexes and apartments;
- p) A Carnival or Circus under the provisions of Section 10;

EXCEPTIONS, Cont'd

- q) a newspaper and flyer delivery person who delivers the product to a house or Business;
- r) persons who are 18 years of age or younger and a resident of the Village of Elnora or Red Deer County, to the sole discretion of the Business License inspector;
- s) persons selling home-made baked goods, crafts, meat, plants, fruit or other farm produce that has been raised, grown or produced by himself within the Village of Elnora or Red Deer County and does not operate a commercial business to sell such items;
- t) a Business that carries on activities at the Farmer's Market;
- u) a Business exhibiting at a trade show or exhibition held in the Village of Elnora for a consecutive period not exceeding seven (7) days;
- v) Material delivery operations provided that the transaction/negotiation to purchase those items takes place outside of the corporate limits of the Village and that the company is not a Resident Business;
- w) Residential garage sales;
- x) Regional Commissions;
- y) Intermunicipal Service Agencies;
- z) the Business is carried on or operated by the Village or at a location operated by an official or employee of the Village acting on behalf of the Village in his/her capacity as such official or employee;
- aa) the Business is carried on by the Government of the Province of Alberta or the Government of Canada;
- bb) any institution, association or other entity which is not conducted for gain, as determined by the License inspector;
- cc) any other Business exempted through or by order of Council.

6 APPLICATION & RENEWAL PROCESS

- 6.1 An Applicant shall make application on a form supplied by the Village, furnishing such information as the form shall require and such additional information as may be reasonably required.
- 6.2 Renewal of the Business License is required for each subsequent calendar year.
- 6.3 Each application for a Business License and/or renewal shall be accompanied by the appropriate fee as set out in the Village of Elnora 'Fee Bylaw'.

APPROVAL, REFUSAL, SUSPENSION, AND/OR REVOCATION, Cont'd

- 6.4 A Business License shall not be issued:
- a) If the applicant fails to provide all the information required or requested under this Bylaw;
 - b) To any applicant not in compliance with other Municipal Bylaws.
- 6.5 No person shall be issued a Business License or have such Business License renewed unless that person provides written confirmation in a form acceptable to the Village that provincial and federal licensing requirements have been met.
- 6.6 A Business License is only valid when it has been signed by the License inspector, and sealed with the Village of Elnora corporate seal.

7 BUSINESS LICENSE FEES

- 7.1 Renewed Business License fees shall be levied as per the Village of Elnora 'Fees Bylaw'.
- 7.2 New Business Licenses are levied as follows:
- a) The fee payable for the first time Business License issued between January 1 and December 31 shall be the fee shown in the Village of Elnora 'Fee Bylaw'.

8 PROVISIONS FOR HAWKERS, PEDDLERS & MOBILE VENDORS

- 8.1 No person shall carry on business as a Hawker, Peddler or Mobile Vendor in public or private property within the boundary of the Village unless a Business License has been obtained from Village of Elnora.
- 8.2 No person shall commence, or shall carry on or engage in, the business Hawker, Peddler or Mobile Vendor on public or private property within the Village of Elnora unless and until such person is the holder of a Business License issued pursuant to this bylaw.
- 8.3 A Business License issued to a Hawker, Peddler or Street Vendor of foodstuffs, fruits and/or vegetables, shall be withheld until the Applicant has produced appropriate permits, licenses or certificates from Alberta Health Services.

9 PROVISIONS FOR AUCTIONEERS

- 9.1 a Business License is not required for:
- a) a sale of the estate of a deceased person where the sale is made on the authority of an executor or administrator of the estate;

PROVISIONS FOR AUCTIONEERS, *Cont'd*

- b) a sale by auction of goods and chattels taken in distress under the authority of a statute or recovery of a tax, rate or imposition made or levied pursuant to such statute; or
 - c) an auction held by a Charitable or Non-Profit organization as defined by this Bylaw where the Auctioneer is receiving no fee or commission for carrying on the auction.
- 9.2 Unless he holds a valid license as an Automobile Dealer, an Auctioneer shall not consign, sell or offer a motor vehicle by auction; however, where a motor vehicle is part of a consignment of a major portion of the sale of the household effects or of a business liquidation, an Auctioneer may sell by auction the motor vehicle along with the balance of the consignment.

10 PROVISIONS FOR A CARNIVAL OR CIRCUS

- 10.1 No Business License shall be issued for a Carnival or Circus unless the Applicant provides proof of liability insurance in the amount of not less than two million (\$2,000,000), covering public liability for all personal injury, and property damage which may occur by reason of the operation of the Carnival or Circus. If the Carnival or Circus is to be located on Village owned land, the operator shall indemnify and save harmless the Village of Elnora, its employees and agents, from and against all claims, expenses, actions, losses, costs and suits caused by or arising out of, directly or indirectly, the performance of the Carnival or Circus, or by reason of any matter or thing done by or not done by the Licensee, employees or agents.
- 10.2 The Village of Elnora shall not be held responsible for personal injury or property damage caused by way of the issuance of a Business License for operation of a Carnival or Circus.
- 10.3 The License Inspector may issue a License at no fee if such Carnival or Circus is sponsored as a fund raising function by a Charitable or Non-Profit Organization, and the requirements of 10.1 and 10.2 above are met.

11 APPROVAL, REFUSAL, SUSPENSION, AND/OR REVOCATION

- 11.1 The License Inspector shall approve and issue a Business License to any Business, following the submission of an application as required by this Bylaw, which complies with this Bylaw and all other Bylaws of the Village of Elnora, and any other statutes or regulations.

APPROVAL, REFUSAL, SUSPENSION, AND/OR REVOCATION, *Cont'd*

- 11.2 The License Inspector may refuse to issue or renew a Business License, may suspend or revoke a Business License and may impose any conditions on a License for the following reasons:
- a) The applicant or Licensee does not or no longer meets the requirements of this Bylaw with respect to the license applied for or held;
 - b) The applicant or Licensee or any of it's officers or employees:
 - i) furnishes false information or misrepresents any fact or circumstance to a Bylaw Enforcement Officer or the License inspector;
 - ii) has, in the opinion of the License Inspector based on reasonable grounds, contravened this Bylaw whether or not the contravention has been prosecuted;
 - iii) fails to pay any fee outstanding required by this Bylaw; or
 - c) In the opinion of the License Inspector, based on reasonable grounds, it is in the public interest to do so.
- 11.3 Any business for which a Business License application has been refused, or any Business where an existing Business License has been revoked, shall cease operations immediately upon notification of the refusal or revocation by the License Inspector.
- 11.4 When a notice to revoke a Business License is given, it shall have attached to it in writing the reasons for revocation.
- 11.5 A person who applied for a Business License under this Bylaw for which a Federal or Provincial certificate, authority, license or other document of qualification that may be required in connection with the carrying on of a business, or a Provincial license where required under any Provincial Act shall produce the required documentation before the License Inspector issues a Business License in respect thereof.
- 11.6 Where any certificate, authority, License, document or any qualification under this or any other Bylaw or under any statute of Alberta or Canada is suspended, canceled, terminated or surrendered, any Business License issued under this Bylaw based in whole or in part on such certificate, authority, license, document or qualification shall be revoked automatically forthwith, with no refund.
- 11.7 Upon request by the Medical Officer of Health or the Building Inspector to do so, the License Inspector shall suspend the Business License(s) of any licensed premises concerned and shall not reinstate such Business License(s) until the Medical Officer of Health or the Building Inspector certifies that the premises concerned are again fit to be used.
- 11.8 With respect to complaints relating to a business or a business' operation, if, in the sole opinion of Council, municipal resources are being disproportionately allocated to monitor and police said business, that Business License shall be immediately revoked.

12 TRANSFER OF A BUSINESS LICENSE

- 12.1 An existing Business License issued under this Bylaw may be transferred upon application to and approval by the Licensing Inspector in the following circumstances:
 - a) When the transfer is from one Licensee to another for the same Business name in the same Business Premises; or
 - b) When the transfer is for a change of civic address from one Business Premise to another for the same Licensee and Business.
- 12.2 Any person desiring to obtain a transfer of any Business License, or interest in any Business License, issued pursuant to this Bylaw and held by another person, shall make an application the same as that required to obtain a Business License under this Bylaw; and the powers, conditions, requirements and procedures relating to the granting and refusal of Licenses and appeals thereon, shall apply.
- 12.3 No person who purchases the interest of, or part of the interest of, any person licensed pursuant to this Bylaw shall carry on or continue such business without first having obtained a transfer of Business License or a new Business License.
- 12.4 No person to whom a Business License has been issued under this Bylaw shall change the location of the premises in which he carries on his business, trade, profession or other occupation without first having applied to the License Inspector to have his License transferred.
- 12.5 Any person desiring to obtain a transfer of any License issued pursuant to this bylaw, shall be required to pay a processing fee as outlined in the Village of Elnora 'Fee Bylaw'.
- 12.6 A non-resident Person or Business is not allowed to transfer his or her License.

13 APPEALS

- 13.1 Where an application for a license has been refused, or where an existing license has been revoked, suspended, or issued, subject to conditions, the applicant or licensee as the case may be, is entitled to appeal to Council the refusal or revocation of the license.
- 13.2 The applicant or licensee, as the case may be, shall have five (5) business days from the date of refusal, revocation, suspension, or issuance subject to conditions, in which to appeal to Council, in writing, otherwise, the right of appeal shall be barred and extinguished.
- 13.3 Any person desiring to appeal the decision of the License Inspector, pursuant to this bylaw, shall be required to pay an appeal fee as outlined in the Village of Elnora 'Fee Bylaw'
- 13.4 Council shall hear the appeal within fourteen (14) days of receipt and shall give forty-eight (48) hours of the hearing in writing to the appellant.

APPEALS, *Cont'd*

- 13.5 Council, after hearing an appeal, may:
- a) Direct a Business License be issued without conditions;
 - b) Direct a Business License be issued with conditions; or
 - c) Uphold the decision of the License Inspector on grounds which appear just and reasonable to Council.
- 13.6 A decision of Council on an appeal is final and binding on all parties.

14 LICENSE IDENTIFICATION

- 14.1 Every Business License issued under this bylaw shall be made out and delivered to the Licensee who shall post the license in a conspicuous place in the business premises and the proprietor shall produce the license for inspection purposes when required.
- 14.2 Any person or company who does not ordinarily maintain a permanent place of business within the Village and who goes about the Village conducting business must produce a valid Business License or a copy of the License upon request.

15 LAND USE & DEVELOPMENT CONTROL

The issuance of a Business License under this bylaw does not constitute development approval under the Village Land Use Bylaw. The holder of an existing Business License or an applicant for a Business License is responsible for obtaining such development approval as may be necessary. Where such approval cannot be obtained, the Development Authority shall forthwith cancel any existing Business License and refuse any further similar applications.

16 OFFENCES AND PENALTIES

- 16.1 Any person who contravenes any provision of this Bylaw by:
- a) doing any act or thing that is prohibited under the terms of this Bylaw; or
 - b) fails to do any act or thing that is required to be done under the terms of this Bylaw; is guilty of an offence and the Village of Elnora shall utilize whatever means deemed appropriate to affect collection.
- 16.2 A Violation Ticket may be issued by a Bylaw Enforcement Officer to any person alleged to have breached any provision of this Bylaw. The Violation Ticket shall require the payment to the Village of the Specified Penalty set out in the Village of Elnora 'Fee Bylaw'.

OFFENCES AND PENALTIES, *Cont'd*

- 16.3 A Violation Ticket shall be deemed to be sufficiently served:
- a) if served personally on the accused at the Business premise; or
 - b) if mailed to the address of an Applicant or to the Business Premises address.
- 16.4 Should a person not pay the penalty provided or contravene any section of this Bylaw and a prosecution has been entered against him, he shall be liable on summary conviction to the penalties legislated under Section 566 of the *Municipal Government Act, Chapter M-26, R.S.A. 2000* and amendments thereto, in addition to any License fee he may be required to pay.
- 16.5 Where a person is convicted of carrying on a Business without first being Licensed with the Village, or without payment of the necessary fee having been made, the Court may direct payment of the applicable License fee to the Village in addition to the fine imposed pursuant to this Bylaw.
- 16.6 The Business License Inspector is authorized to take the necessary steps to initiate legal proceedings to enforce this Bylaw, by way of injunction or otherwise, against any Business deemed in non-compliance of this Bylaw.

17 DUTIES OF BYLAW ENFORCEMENT OFFICER

Where a Bylaw Enforcement Officer believes on reasonable and probable grounds that a person has

- a) Carried on or operated a business without a valid and subsisting license issued under this bylaw;
- b) Violated a business license condition imposed by a License Inspector; or
- c) Contravened any other provision of this Bylaw;

The Bylaw Enforcement Officer may commence proceedings by issuing a summons by means of Violation Ticket in accordance with Part 2 of the *Provincial Offences Procedure Act R.S.A. 2000 c. P-34*.

18 SEVERABILITY PROVISION

Should any provision of the Bylaw be adjudicated invalid, such provision shall be severed and the remaining Bylaw shall be maintained in entirety.

19 EFFECTIVE DATE OF BYLAW & REPEAL OF EXISTING BYLAWS

a) the following Bylaw and all amendments hereto are hereby repealed:

Bylaw #385 (Business License Bylaw)

b) This Bylaw comes into full force upon the date of signing

Read for a first time on the day of , 2022

Read for a second time on the day of , 2022

(Unanimous consent given to present for third reading the day of , 2022

Read for a third and final time on the day of , 2022

Jul Bissell, MAYOR

Sharon Weggate, CAO

