



**VILLAGE OF ELNORA  
ORGANIZATIONAL MEETING  
MINUTES  
Tuesday, October 13, 2020**

The Organizational Meeting of the council of the Village of Elnora was held in council chambers in the municipal office on Tuesday, October 13, 2020 commencing at 7:30 p.m.

---

**IN ATTENDANCE:** Leah Nelson  
Kerrilyn Mose  
Rob Aellen

CAO, Sharon Wesgate  
Observers  
Zoom meeting

**CALL TO ORDER** The meeting was called to order by CAO S. Wesgate at 7:30 p.m.

**ELECTIONS OF OFFICE**

**2.1 MAYOR**

CAO called for nominations for the office of Mayor

*Kerrilyn Mose nominated Leah Nelson for the position of Mayor*

CAO called for nominations a second time for the office of Mayor

CAO called for nominations for a third and final time for the office of Mayor

CAO declared nominations cease

**Office of Mayor (2.1)**

**Res #2020-117**

**DECLARED** that Leah Nelson is elected as Mayor.

**CARRIED**

**2.2 DEPUTY MAYOR**

Mayor Nelson called for nominations for the office of Deputy Mayor

*Leah Nelson nominated Kerrilyn Mose for the position of Deputy Mayor*

Mayor Nelson called for nominations a second time for the office of Deputy Mayor

**DEPUTY MAYOR, Cont'd**

Mayor Aellen called for nominations for a third and final time for the office of Deputy Mayor  
 Mayor Nelson moved nominations cease

**Office of Deputy Mayor (2.2)**

**Res #2020-118** DECLARED by Mayor Nelson that Kerrilyn Mose is elected as Deputy Mayor.

CARRIED

**ORDER OF BUSINESS**

**Village Signing Authorities (3.1a)**

**Res #2020-119** MOVED by Deputy Mayor Nelson that the Village signing authorities remain as is: Mayor Nelson, Deputy Mayor Mose & CAO, any two (2) signatures.

CARRIED

**FCSS Signing Authorities (3.1b)**

**Res #2020-120** MOVED by Mayor Nelson that FCSS signing authorities remain as is: Mayor Nelson or Deputy Mayor Mose and Assistant Administrator Gwen Kidd.

CARRIED

**Elnora Manor Signing Authorities (3.1c)**

**Res #2020-121** MOVED by Mayor Nelson that the Elnora Manor signing authorities remain as is: Mayor Nelson or Deputy Mayor Mose and the Manor Manager.

CARRIED

**Committees, Appointments & Contracts, 2019/2020 (3.2a,b,c,d)**

**Res #2020-122** MOVED by Deputy Mayor Mose that the following Committees and appointments be approved:

	<u><i>Representative</i></u>	<u><i>Alternate</i></u>
<i>Finance Committee</i>	<i>All of Council</i>	
<i>Committee of the Whole</i>	<i>All of Council</i>	
<i>Elnora Manor Management Body</i>	<i>All of Council</i>	
 <b>Funded Committees:</b>		
<i>FCSS</i>	<i>Mayor Nelson</i>	<i>DM Mose</i>
<i>Parkland Foundation</i>	<i>Mayor Nelson</i>	<i>DM Mose</i>
<i>Elnora Public Library</i>	<i>Mayor Nelson</i>	<i>DM Mose</i>
<i>Parkland Regional Library</i>	<i>Mayor Nelson</i>	<i>DM Mose</i>
<i>Central Waste Management</i>	<i>DM Mose</i>	<i>Mayor Nelson</i>

**Ad Hoc Committees:**

	<u>Representative</u>	<u>Alternate</u>
<i>Restorative Justice</i>	<i>DM Mose</i>	<i>Mayor Nelson</i>
<i>CNR/CAM Advisory Panel</i>	<i>Mayor Nelson</i>	<i>DM Mose</i>
<i>Police Advisory Committee</i>	<i>DM Mose</i>	<i>Mayor Nelson</i>
<i>Victim Services</i>	<i>DM Mose</i>	<i>Mayor Nelson</i>
<i>Weed Inspector</i>	<i>R. Rintoul, PW Foreman</i>	
<i>Recreation Board</i>	<i>Chair: Ryan Stefaniszyn</i>	
	<i>Secretary: R. McQuillan</i>	
	<i>County Rep: P. Massier</i>	
	<i>Board Members:</i>	<i>A. Kuzma</i>
		<i>J. Strickland</i>
		<i>B. Pennock</i>
		<i>K. Twidale</i>

**Library Board**

*Chair: T. Silbernagel*  
*Vice Chair: Ian Mose*  
*Secretary: H. LeBlanc*  
*Treasurer: C. Warren*  
*Council Rep: Mayor Nelson*  
*Friends of Library Rep: Mayor Nelson*  
*Board Members: S. Sawitsky*

**Elnora Library Board, Treasurer Term Extension**

**Res #2020-123**      **MOVED** by Deputy Mayor Mose to extend the term of C. Warren appointed as Treasurer for the Elnora Library Board.

**CARRIED**

**Municipal Planning Commission:**      *Board Members: K. Pennock*  
*L. Cheshire*  
*L. Jewell*  
*D. Mose*  
*A. Andrew*

**Elnora Cemetery Board:**      *Chair: L. Higginbottom*  
*Treasurer: Pat Buckland*  
*Secretary: J. Roberts*  
*Alternate Secretary: R. McQuillan*  
*Memorial Gardens & Flowers:*  
*S. Massey*  
*Board Member: D. Buckland*  
*Village Rep: Deputy Mayor Mose*

**Elnora Fire Department:**      *Fire Chief: G. Craig*  
**CARRIED**

**Village Contracts, 2019/2020**

<u>Vendor</u>	<u>Contract</u>	<u>Contract Amount</u>
<i>Gitzel &amp; Company</i>	<i>Auditor</i>	<i>\$13,350 (annually)</i>
<i>City of Red Deer</i>	<i>Assessment Review Board</i>	<i>\$2,000 (annually)</i>
<i>Parkland Community Planning Services</i>	<i>Subdivision Development Appeal Board</i>	<i>\$480 (annually)</i>
<i>Wildrose Assessment Services</i>	<i>Property Assessments</i>	<i>\$6,100 (annually)</i>

**Regular Meeting Dates & Time**

**Res #2020-124** MOVED by Mayor Nelson that regular meetings of Council be held the 2<sup>nd</sup> Tuesday of each and every month at 7:30 pm.

CARRIED

**Council Remuneration**

**Res #2020-125** MOVED by Deputy Mayor Nelson that Council Remuneration be approved as follows:

- a) *Regular Council Meetings*
  - Mayor: \$80.00/meeting*
  - Deputy Mayor/Councilor: \$75.00/meeting*
- b) *Special Council Meetings*
  - Mayor: \$80.00/meeting*
  - Deputy Mayor/Councilor: \$75.00/meeting*
- c) *Committee Meetings*
  - Mayor: \$60.00/meeting*
  - Deputy Mayor/Councilor: \$60.00/meeting*
- d) *Full Day Sessions*
  - Mayor: \$120.00/day*
  - Deputy Mayor/Councilor: \$120.00/day*
- e) *Annual Stipend*
  - Mayor: \$800.00/year*
  - Deputy Mayor/Councilor: \$750.00/year*
- f) *Council & Staff Mileage: \$0.50 per kilometer*

CARRIED

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 7:41 p.m.

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Leah Nelson, MAYOR

\_\_\_\_\_  
Sharon Wesgate, CAO

