



**VILLAGE OF ELNORA  
REGULAR COUNCIL MEETING  
MINUTES**

Thursday, January 13, 2022

The regular meeting of the council of the Village of Elnora was held in council chambers in the municipal office on Thursday, January 13, 2022 commencing at 7:00PM

---

**IN ATTENDANCE:** Mayor Jul Bissell  
Deputy Mayor Ron Duft  
Councilor Lisa Ferguson  
  
CAO, Sharon Wesgate  
Recording Secretary, Tina Williamson-Ward  
Public access to meeting via Zoom (5 participants)

**CALL TO ORDER** The meeting was called to order at 7:00PM

**ADOPTION OF AGENDA**

**Agenda, January 13, 2022 (2.1 & 2.2)**

**Res #2022-001** MOVED by Councillor Ferguson the Agenda be amended as follows and adopted:

- 7.3 **C. Reeds Construction Ltd** – Medical Clinic, Quote/Eavestrough & Downspout
- 7.4 **Village of Delburne** – Delburne Mayoral Position
- 7.5 **Elnora Advance** – Flyer
- 7.6 **Xplornet** – Proposed tower, Library site
- 9.3 **Town of Tofield** – Rural Alberta, Adolescent Vaccine Provision
- 9.4 **Crowsnest Pass** – Letter of Support for City of Cold Lake and Streamlining Foreign Physician Assessments
- 9.5 **N. Horner, Minister of Agriculture** – Congratulations on the Recent Municipal Election

**CARRIED**

**ADOPTION OF MINUTES**

**Regular Meeting Minutes, December 9, 2021 (3.1)**

**Res #2022-002** MOVED by Deputy Mayor Duft the minutes of the Regular Meeting held on December 9, 2021 be approved as presented.

**CARRIED**

**Res #2022-003 Special Meeting Minutes, December 17, 2021 (3.1)**

MOVED by Councillor Ferguson the minutes of the Special Meeting held on December 17, 2021 be approved as presented.

**CARRIED**

**BUSINESS ARISING OUT OF MINUTES**

**Emergency Management Training (4.1)**

Online training requested. Delay due to large volume of training requests.  
Received as information

**BYLAWS, POLICIES**

**Bylaw Review (5.1)**

Bylaws #109 to Bylaw #124

**Res #2022-004** MOVED by Councillor Ferguson the following bylaws be rescinded:

- Bylaw #110, Percentage of Fair Actual Value for Taxation
- Bylaw #112, Tax Upon Every Village Resident Who is Not a Ratepayer
- Bylaw #113, Tax Upon Every Village Resident Who is Not a Ratepayer
- Bylaw #115, Penalties for breach of by-laws
- Bylaw #116, Minimum Building Requirements
- Bylaw #117, Granting of Title for Property
- Bylaw #118, Leasing Village Property for Garden Purposes
- Bylaw #119, Penalty on Tax Arrears
- Bylaw #120, Appointment of Returning Officer
- Bylaw #121, Appointment of Assessor
- Bylaw #122, Appointment of Auditor
- Bylaw, #123, 1947 Assessment
- Bylaw #124, Percentage of Fair Actual Value for Taxation

**CARRIED**

**DELEGATION**

*CAEP delegate joined the meeting via Zoom at 7PM*

**CAEP Representative (6.1)**

Introduced herself to Council and a powerpoint presentation was provided on the benefits of being associated with CAEP.

*CAEP Representative left the meeting at 7:30PM*

**Fire Chief Glenn Craig Annual Report (6.2)**

Did not attend

**TABLED**

*Public Works Foreman, Ron Rintoul entered the meeting at 7:36PM*

**Village Public Works Foreman, Ron Rintoul (6.3)**

Reviewed report provided.

*Public Works Foreman, Ron Rintoul left the meeting at 7:50PM*

**NEW BUSINESS**

**Elnora Drop In (7.1)**

Annual General Meeting, January 17, 2022. Councillor Ferguson will attend the meeting at 10AM

**Parkland Foundation (7.2)**

2022 Levy

**Res #2022-005** MOVED by Councillor Ferguson to pay the 2022 Parkland Levy in the amount of \$419.00.

**CARRIED**

**Reeds Construction Ltd (7.3)**

Medical Clinic, Quote/Eavestrough & Downspout

**Res #2022-006** MOVED by Councillor Ferguson to proceed with the eavestrough and downspout repairs at a cost of \$824.25.

**CARRIED**

**Village of Delburne (7.4)**

Delburne Mayoral Position

Received as information.

**Res #2022-007** MOVED by Councillor Ferguson the CAO forward a congratulatory letter to Mayor Wilson at the Village of Delburne on his recent appointment.

**CARRIED**

**Elnora Advance (7.5)**

Flyer reviewed.

**Res #2022-008** MOVED by Councillor Ferguson the village will continue with a 4 month trial of the modified Elnora Advance and this matter will be tabled until May of 2022.

**CARRIED**

**Xplornet (7.6)**

Proposed tower, Library site.

**Res #2022-009** MOVED by Deputy Mayor Duft to allow access to install the proposed tower adjacent to the Public Works Shop located at 142 1<sup>st</sup> Avenue.

**CARRIED**

**FINANCIAL**

**Monthly Statement, December 2021 (8.1)**

**Res #2022-010** MOVED by Councillor Ferguson the Monthly Statement for December 2021 be accepted as presented.

**CARRIED**

**Council Cheque Listing, December 2021 (8.2)**

**Res #2022-011** MOVED by Deputy Mayor Duft the Council Cheque Listing for December 2021 be accepted as presented.

**CARRIED**

**CORRESPONDENCE**

**Alberta Municipalities (9.1)**

Year End Review

**CN (9.2)**

- a) CN Board Ranks 1<sup>st</sup> in Canada for Corporate Governance
- b) BC Washouts

**Town of Tofield (9.3)**

Rural Alberta, Adolescent Vaccine Provision

**Crowsnest Pass (9.4)**

Letter of Support for City of Cold Lake and Streamlining Foreign Physician Assessments

**N. Horner, Minister of Agriculture (9.5)**

Congratulations on the Recent Municipal Election

**Correspondence, January 13, 2022**

**Res #2022-012** MOVED by Councilor Ferguson the Correspondence for January 13, 2022 be filed.

**CARRIED**

**COUNCIL REPORTS**

**Mayor Bissell (10.1)**

No report

**Deputy Mayor Duft (10.2)**

No report

**Councillor Ferguson (10.3)**

No report

**Committee of the Whole (10.4)**

**Res #2022-013** MOVED by Deputy Mayor Duft for the Committee of the Whole Meeting be scheduled for the 27<sup>th</sup> of January, 2022 at 1PM to be held at the Elnora Legion.

**CARRIED**

**CAO & PUBLIC WORKS REPORTS**

**CAO (11.1)**

- a) *Administration Report* – December 2021
  - Fire Department*
  - RCMP*

**Public Works (11.2)**

- a) *Public Works Report* – included in Annual Report

**CAO & Public Works Reports, December 2021**

**Res #2022-014** MOVED by Councillor Ferguson that the CAO and Public Works Reports for December 2021 be accepted as presented.

**CARRIED**

**CONFIDENTIAL**

No confidential matters

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 8:30PM

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

---

Jul Bissell, MAYOR

---

Sharon Wesgate, CAO