



**VILLAGE OF ELNORA  
REGULAR COUNCIL MEETING  
MINUTES  
Tuesday, April 14, 2020**

The regular meeting of the council of the Village of Elnora was held via ZOOM (in compliance with the MGA/ Sections 193 & 199 and COVID-19 requirements) on Tuesday, April 14, 2020 commencing at 2:00 p.m.

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**IN ATTENDANCE:** Mayor Robert Aellen  
Deputy Mayor Leah Nelson  
Councilor Kerrilyn Mose  
  
CAO, Sharon Wesgate

**CALL TO ORDER** The meeting was called to order at 2:01 p.m.

**ADOPTION OF AGENDA**

**Agenda, April 14, 2020 (2.1)**

**Res #2020-033** MOVED by Deputy Mayor Nelson that the Agenda be amended as follows:

**NEW BUSINESS**

**7.9 AUMA – Town Hall Conference Call for Villages, April 15, 2020**

**CARRIED**

**ADOPTION OF MINUTES**

**Regular Meeting Minutes, March 10, 2020 (3.1)**

**Res #2020-034** MOVED by Councilor Mose the minutes of the Regular Meeting held on March 10, 2020 be adopted as presented.

**CARRIED**

**BUSINESS ARISING OUT OF MINUTES**

No matters

**BYLAWS, POLICIES**

**Policy #2020-01, Business Continuity Plan 2020**

**Res #2020-035** MOVED by Deputy Mayor Nelson to approve Policy #2020-01, being the Business Continuity Plan 2020.

**CARRIED**

**DELEGATIONS**

No delegations

**NEW BUSINESS**

**7.1 Alberta Municipal Affairs**

- a) *Non-Residential Property Tax Deferral Guidelines* – Release Tabled to April 14, 2020
- b) *2020 MSI, GTF Funding Allocations* – Schedule, Spreadsheet Summary Received as information
- c) *2020 Annual Audit Results* – Property Assessments Received as information

**7.2 ATCO**

- a) *2015 Donation, \$500* – Allocation Tabled
- b) *Streetlight LED Conversion Option* – Revised Agreement Received as information
- c) *Report to Communities – 2018/2019/2020* Received as information

**7.3 Traffic Speed Monitors**

- a) *Report - March 2020* Received as information

**Speed Monitors Cloud Subscription (7.3b)**

**Res #2020-036** MOVED by Councillor Mose to decline renewing the speed monitors cloud subscription.

**CARRIED**

**7.4 e360s – COVID-19 Community Recycling Action Plan**

Received as information

**7.5 Red Deer County**

**Subdivision & Consolidation, Plan 9720603; Lot 1(7.5a)**

**Res #2020-037** MOVED by Mayor Aellen that the Village has no concerns or comments on the Subdivision & Consolidation of Plan 9720603, Lot 1.

**CARRIED**

- i) *Contingency ESS Plan* Received as information
- ii) *Public Outreach Program – Child’s Birthday/Fire Truck Drive-By* Circulated to FCSS staff for advertising, received as information

*Red Deer County, Cont'd*

- c) *Bylaw Enforcement Contract – February 2020*  
Received as information

**7.6 Village of COVID-19**

- a) *Village Office Closure* – No Public Access effective March 17, 2020 until further notice  
b) *Public Works* – Physical Distancing effective March 17, 2020 until further notice

**Playground Closure Due to COVID-19 (7.6c)**

**Res #2020-038** MOVED by Mayor Aellen the municipal playground be closed effective immediately until further notice.

CARRIED

- c) *Campground & Washroom, Ball Diamonds* – Closure due to COVID-19  
Tabled until May 12, 2020  
d) *Provincial/Federal Regulations* – Recommendation to stay home, physical distancing and use of facial masks  
Received as informaton

**7.7 FCSS – Social Services Support Funding for COVID-19 Response**  
Circulated to FCSS staff, received as information

**7.8 Elnora Library**

- a) *2019 Statement of Receipts and Disbursements*  
Received as information  
b) *Alberta Municipal Affairs*  
i) *Public Library Pandemic Response*  
Received as information  
ii) *Temporary Staff Layoff*  
Received as information  
c) *Parkland Regional Library – 2019 Return on Investment for Village of Elnora*  
Received as information

**7.9 AUMA – Town Hall Telephone Conference, April 15, 2020**  
Mayor Aellen and CAO to register

**FINANCIAL**

**Monthly Statement, March 2020**

**Res #2020-039** MOVED by Deputy Mayor Nelson the Monthly Statement for March 2020 be accepted as presented.

CARRIED

**Council Cheque Listing, March 2020**

**Res #2020-040** MOVED by Councilor Mose the Council Cheque Listing for March 2020 be accepted as presented.

CARRIED

**CORRESPONDENCE**

- 9.1 **Alberta Environment & Parks** – Suspension of Reporting Requirement
- 9.2 **Alberta Municipal Affairs** – Deputy Minister, Thank You
- 9.3 **Bell Canada** – Axia Supernet Ltd Acquisition, April 1, 2020
- 9.4 **Safety Codes Council** – Annual Internal Review Results
- 9.5 **Bennett Jones** – Orphan Well Association vs Trident Exploration Corp et al
- 9.6 **Police Action Committee** – RCMP Three Hills, Interim Commander
- 9.7 **Resident Complaint** – Street Maintenance
- 9.8 **T. Sloboda, Municipal Consultant** – Volunteer/efile low to modest resident income tax
- 9.9 **Parkland Regional Library** – Lions Club donate to Parkland eAudiobooks

**May Regular Council Meeting, Amend Time (9.10)**

**Res #2020-041** MOVED by Mayor Aellen the May Regular Council Meeting of May 12<sup>th</sup>, 2020 be held at 2:00 pm via Zoom to comply with Physical Distancing requirement.

CARRIED

**COUNCIL REPORTS**

**10.1 Mayor Robert Aellen**

- a) *City of Red Deer* – 2020 Education & Property Tax Deferrals (circulated via email)
- b) *Mayors & Reeves Meeting*  
COVID-19, Mayor of Sundre outlined new sewage filtration system requiring no lagoon, Sylvan Lake brought forward CN Rail proposal

**10.2 Deputy Mayor Leah Nelson**

- a) *AUMA* – Alberta 2020 Budget, Preliminary Analysis (circulated via email)
- b) *Online Town Hall Meetings* – Stressed the need to participate in these events, COVID situation has made clear the need for improved municipal cell and internet service

**10.3 Councilor Kerrilyn Mose**

- a) *Committee Meeting Cancellations* – Due to COVID
- b) *Pumphouse Tour* – Related to Pumphouse Project
- c) *Speed Monitor* – Requires bolt

**CAO & PUBLIC WORKS REPORTS**

**11.1 CAO**

- a) *Administration Report – March 2020*
- b) *Sessions/Meetings – None*

**11.2 Public Works Report**

- a) *Monthly Report - March 2020*
- b) *Alberta Environment – 7 Day Letter Chlorine Incident, March 25, 2020*
- c) *Pumphouse Project*
  - i) Upgrade Overview
    - Gen Set, Quotes

**CAO & Public Works Reports, March 2020**

**Res #2020-042** MOVED by Deputy Mayor Nelson the CAO & Public Works Reports for March 2020 be accepted as presented.

**CARRIED**

**CONFIDENTIAL**

No matters

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 4:19 p.m.

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

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Robert Aellen, MAYOR

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Sharon Wesgate, CAO