



**VILLAGE OF ELNORA  
REGULAR COUNCIL MEETING  
MINUTES**

Tuesday, September 14, 2-21

The regular meeting of the council of the Village of Elnora was held in council chambers in the municipal office on Tuesday, September 14, 2021 commencing at 7:30 p.m.

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**IN ATTENDANCE:** Mayor Leah Nelson  
Deputy Mayor Kerrilyn Mose  
Councilor Rob Aellen

CAO, Sharon Wesgate  
Tina Williamson-Ward, Admin Clerk  
T. Huxley, East Central Review Correspondent  
Dave Brand, Director of Emergency Management, Red Deer County  
Public access to meeting via Zoom

**CALL TO ORDER** The meeting was called to order at 7:32 p.m.

**ADOPTION OF AGENDA**

**Agenda, September 14, 2021 (2.1)**  
CONFIDENTIAL, Addition  
12.0 Confidential Meeting

**Motion to Adopt (2.2)**

**RES#2021-152** MOVED by Deputy Mayor Mose the Agenda be amended as noted in 2.1 and adopted.

CARRIED

**ADOPTION OF MINUTES**

**Regular Meeting Minutes, August 10, 2021 (3.1)**

**RES#2021-153** MOVED by Councilor Aellen the minutes of the Regular Meeting held on August 10, 2021 be approved as presented.

CARRIED

**BUSINESS ARISING OUT OF MINUTES**

**4.1 Civic Solutions** – Updated provided by the CAO. Services to be added in the 2022 budget. Contract to be included in the 2022 budget.

## **BUSINESS ARISING OUT OF MINUTES CONT.**

4.2 **Elnora Library** - Updated provided by the CAO. Installation to be done by Three Hills Glass.

4.4 **Village Weed Spraying** – Quote provided by the CAO. Services to include the walking path and museum and to be added in the 2022 budget.

4.5 **Alberta Municipal Affairs** – Red Tape Reduction, Special Recognition in the Urban Municipality Under 10,000 Population. Certificate and Print circulated to Council.

7:43PM Dave Brand, Director of Emergency Management, Red Deer County entered the meeting.

## **DELEGATION(S)**

Dave Brand, Director of Emergency Management, Red Deer County (6.1)

This delegation with council shall constitute as a community meeting required as per the Regional Emergency Management Plan. Non-compliance matters are Municipal Officer training – tabled for the new council and employee training. Regional Emergency practice to take place in March 2022 – Elnora will need to sign up to participate.

8:18PM Dave Brand, Director of Emergency Management, Red Deer County left the meeting.

## **BYLAWS, POLICIES**

5.1 **Bylaw Review** – Bylaw #62 to Bylaw #74

### **Rescind Bylaw #66 (5.1)**

**RES#2021-154** MOVED by Deputy Mayor Kerrilyn Mose to rescind Bylaw #66, penalty on tax arrears.

CARRIED

### **Bylaw 2021-03, Garbage Collection, Second Reading (5.2)**

**RES#2021-155** Changes needed for Bylaw 2021-03, Garbage Collection

5.2.1 Increase garbage bag limit to 4 bags per week.

5.2.2 Change terminology for yard waste bins from seasonal to Spring, Summer, and Fall.

TABLED

## **NEW BUSINESS**

7.1 **ATCO Electric** – Distribution Revenue Forecast for 2022 Franchise Fee. No change.

7.2 **ATCO Gas** – Franchise Agreement. No change.

7.3 **Royal Canadian Mounted Police** – AUMA Convention, Meetings. No questions at this time.

### **7.4 Alberta Municipal Affairs**

a) *Canadian Senate & Referendum* – Municipal Grant. Grant received.

b) *Alberta Community Partnership Program* – 2021/22 Applications

c) *Municipal Accountability Program* – 2022 Review

7.6 **Red Deer County** – July 2021 Enforcement Contract

7.7 **Campground Attendant** – 2021 Cost Summary. Add to 2022 budget.

7.8 **Canadian Association of Government Finance Officers** – Federal

Statutory Holiday, National Day for Truth and Reconciliation

**RES#2021-156** MOVED by Mayor Leah Nelson that the Youth Centre and FCSS plan a recognition event to honor the Federal Statutory Holiday, National Day for Truth and Reconciliation.

**CARRIED**

7.9 **Devin Dreesen** – Responses to outstanding questions. Response circulated to Council.

7.10 **Telus** – Next Generation 9-1-1 Services. CAO will be attending a webinar.

7.11 **Elnora Library Board** – Board Member Appointment.

**RES#2021-157** MOVED by Mayor Leah Nelson that Lisa Ferguson be appointed to the Elnora Library.

7.12 **Gitzel & Company** – Audit Quote

**RES#2021-158** MOVED by Deputy Mayor Kerrilyn Mose that the village of Elnora enter into a 1 year contract with Gitzel & Company for audit services.

7.13 **Elnora Eagles Ladies Baseball Team** – Thank You. Circulated to council.

## **FINANCIAL**

### **Monthly Statement, August 2021 (8.1)**

**RES#2021-159** MOVED by Councillor Rob Aellen the Monthly Statement for August 2021 be accepted as presented.

**CARRIED**

### **Council Cheque Listing, August 2021 (8.2)**

**RES#2021-160** MOVED by Deputy Mayor Mose the Council Cheque Listing for August 2021 be accepted as presented.

**CARRIED**

## **CORRESPONDENCE**

9.1 **Alberta Municipal Affairs** – Engagement Session of the Libraries Act Legislation

9.2 **Town of Crossfield** – RCMP Retroactive Pay

### **Correspondence, September 14, 2021**

**RES#2021-161** MOVED by Mayor Leah Nelson the correspondence for September 14, 2021 be filed.

**CARRIED**

## **COUNCIL REPORTS**

10.1 **Mayor Leah Nelson** – no report

10.2 **Deputy Mayor Kerrilyn Mose** – no report

10.3 **Councillor Rob Aellen**– no report

## **CAO & PUBLIC WORKS REPORTS**

11.1 **CAO**

a) *Administration Report* – August 2021.

**11.2 Public Works**

a) *Public Works Report* – August 2021

**RES#2021-162** MOVED by Mayor Leah Nelson that the Administration and Public Works reports for August 2021 be accepted as presented.

CARRIED

9:13 PM T. Huxley, East Central Review Correspondent left the meeting.

**CONFIDENTIAL**

12.1 FOIP – Part1, Division 2, Section 27

**RES#2021-163** MOVED by Mayor Leah Nelson that council move to closed meeting to discuss a confidential matter at 9:24 PM

CARRIED

**RES#2021-164** MOVED by Deputy Mayor Kerrilyn Mose that council return to open meeting at 9:30 PM.

CARRIED

*Council recessed at 9:30 PM*

*Council reconvened at 9:35 PM*

**ADJOURNMENT**

Being that the agenda matters have been concluded the meeting adjourned at 9:35 PM.

These minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Leah Nelson, MAYOR

\_\_\_\_\_  
Sharon Wesgate, CAO