



**VILLAGE OF ELNORA
REGULAR COUNCIL MEETING
MINUTES
Tuesday, December 8, 2020**

The regular meeting of the council of the Village of Elnora was held via Zoom in compliance with Provincial Health Regulations on Tuesday, December 8, 2020 commencing at 10:00 a.m.

IN ATTENDANCE: Mayor Leah Nelson
Deputy Kerrilyn Mose
Councilor Rob Aellen

CAO, Sharon Wesgate
Meeting access via Zoom

CALL TO ORDER The meeting was called to order at 10:00 a.m.

ADOPTION OF AGENDA

Agenda, December 8, 2020 (2.1)

Res #2020-160 MOVED by Deputy Mayor Mose the Agenda be amended as follows and adopted.

NEW BUSINESS, Additions

7.13 Fire Engine & Santa – Drive by

7.14 Alberta Emergency Management Agency – Council & CAO, Online mandatory training

7.15 Public Space – Storage

CORRESPONDENCE, Additions:

9.4 T. Allard, Minister of Municipal Affairs – MSP Grant, MOST Grant response to D. Dreeshan, MLA inquiries

9.5 Alberta Transportation – Alberta Municipal Water/Wastewater Partnership, Receipt of Grant Application

CARRIED

ADOPTION OF MINUTES

Regular Meeting Minutes, November 10, 2020 (3.1)

Res #2020-161 MOVED by Deputy Mayor Mose the minutes of the Regular Meeting held on November 10, 2020 be amended as follows and adopted:
Deputy Mayor Mose joined the meeting via Zoom.

CARRIED

BUSINESS ARISING OUT OF MINUTES

4.1 Village Bylaws – Listing, Tabled matter
Received as information, to be addressed in 2021

Speed Monitor, Repair (4.2)

Res #2020-162 MOVED by Deputy Mayor Mose to pay the freight cost of \$53.00 and repairs to the speed monitor be done under warranty by Trans Canada Traffic Inc.
CARRIED

Brandt Tractor, Trade In (4.3)

Res #2020-163 MOVED by Councilor Aellen to accept the quote from Brandt of \$5,900 to trade in the skid steer for a 2021 model with the proviso that, in accordance with our Agreement, a one year newer model be made available annually in the future.
CARRIED

MOST Grant, Disinfecting Foggers (4.4a)

Res #2020-164 MOVED by Mayor Nelson the Village purchase disinfecting foggers and disinfecting product for Village Non Profit organizations with Municipal Operating Support Transfer funds in the amount of \$12,804.00 per quote from Hotsy.
CARRIED

MOST Grant, Office Laptop and Microphone (4.4b)

Res #2020-165 MOVED by Mayor Nelson the Village purchase a laptop and microphone for the Village Office with Municipal Operating Support Transfer funds in the amount of \$1,665.51 per quote from Castech.
CARRIED

BYLAWS, POLICIES

Land Use Bylaw No. 2020-05, Public Hearing (5.1)

Res #2020-166 MOVED by Mayor Nelson to set the Public Hearing for Land Use Bylaw No. 2020-05 to January 11, 2021, time to be determined.
CARRIED

5.2 Legal Advice Policy – Tabled matter
Tabled

DELEGATIONS

No delegations

NEW BUSINESS

Regular Council Meeting, Dec 8, 2020 Reschedule (7.1a)

Res #2020-167 MOVED by Councilor Aellen to reschedule the Regular Meeting of Council for December 8, 2020 to 10:00 am via Zoom.

CARRIED

7.1 b) **2021 Council Meeting – Scheduling**

Tabled until April 2021

CARWMC, 2021-2023 Budget (7.2)

Res #2020-168 MOVED by Deputy Mayor Mose to accept the 2021-2023 Budget for Central Alberta Regional Waste Management Commission as presented.

CARRIED

Village of Elnora MPC, Board Member Vacancy (7.3)

Res #2020-169 MOVED by Deputy Mayor Mose the Village advertise a Board Member vacancy on the Elnora Municipal Planning Commission.

CARRIED

7.4 Municipal Affairs:

a) *Municipal Stimulus Program*

i) **MSP Grant, Approval - \$50,000**

Sidewalk Repairs \$30,000

Asphalt Patching \$10,000

Public Works Site Fence \$10,000

ii) *MSP Deadline – 2021*

Received as information

iii) *MSP Fund Transfers – Transfers: \$35,000 on November 24, 2020*

\$15,000 balance of funds, paid in 2021

Received as information

T. Slaboda, MSP Grant Consultant Fee (7.4b)

Res #2020-170 MOVED by Deputy Mayor Mose the Village pay Invoice #1189 in the amount of \$5,207.35 to T. Slaboda, consultant fees for the Municipal Stimulus Program Grant application.

CARRIED

T. Slaboda, AMWWP Grant Consultant Contract (7.4c)

Res #2020-171 MOVED by Mayor Nelson the Village contract T. Slaboda to undertake an Alberta Municipal Water/Wastewater Partnership grant application for the Pumphouse Project.

CARRIED

Village Office Closure, November 25, 2020 (7.5)

Res #2020-172 MOVED by Mayor Nelson to approve closure of the Village Office to the public as of November 25, 2020 with access by appointment only until further notice in response to recent Provincial Health Regulations.

CARRIED

Gitzel & Co, 2020 Letter of Engagement (7.6)

Res #2020-173 MOVED by Councilor Aellen to sign the 2020 Letter of Engagement with Gitzel & Co.

CARRIED

7.7 Elnora Fire Hall – Occupational Health and Safety Codes Inspection
Received as information

7.8 Red Deer County – Enforcement Contract, October 2020
Received as information

Valo Network, Letter of Support (7.9)

Res #2020-174 MOVED by Mayor Nelson to provide a Letter of Support on behalf of Valo Networks for their grant application to the Universal Broadband Fund Rapid Response Stream.

CARRIED

FCSS Funding Agreement 2021-2023 (7.10)

Res #2020-175 MOVED by Deputy Mayor Mose to sign the 2021-2023 Funding Agreement with Red Deer & District Family and Community Support Services.

CARRIED

7.11 Tree Branch, Bin Rental – 2020 Cost Summary
Received as information

Returning Officer, 2021 Municipal Election (7.12)

Res #2020-176 MOVED by Mayor Nelson to appoint the CAO as the Returning Officer for the 2021 Municipal Election.

CARRIED

7.13 Fire Engine & Santa – Drive by Discussion

**7.14 Alberta Emergency Management Agency – Council & CAO, Online
Mandatory Training**

Received as information

Public Space, Storage (7.15)

Res #2020-177 MOVED by Councilor Aellen to permit Elnora Manor materials to be stored in the old Village Public Works Shop facility.

CARRIED

FINANCIAL

Monthly Statement, November 2020 (8.1)

Res #2020-178 MOVED by Deputy Mayor Mose to accept the Monthly Statement for November 2020 as presented.

CARRIED

Council Cheque Listing, November 2020 (8.2)

Res #2020-179 MOVED by Deputy Mayor Mose the Council Cheque Listing for November 2020 be accepted as presented.

CARRIED

CORRESPONDENCE

9.1 **Red Deer River Watershed - Update**

9.2 **Regional Relief and Recovery Fund (RRRF) – Loan application information**

9.3 **Bennett Jones – Orphan Well Association vs. Trident Exploration Corp. et al,
Court Action No. 1901-06244**

9.4 **T. Allard, Minister of Municipal Affairs – Response to D. Dreeshan, MLA's
inquiries regarding the Municipal Stimulus Program and Municipal Operating
Support Transfer on behalf of the Village of Elnora**

9.5 **Alberta Transportation – Alberta Municipal Water/Wastewater Partnership,
Acknowledge receipt of Grant Application**

Correspondence, December 8, 2020

Res #2020-180 MOVED by Mayor Nelson the correspondence for December 8, 2020 be filed.

CARRIED

COUNCIL REPORTS

10.1 Mayor Leah Nelson

a) *FCSS* – Meeting minutes pending, I-Pads will be delivered shortly

b) *Parkland Foundation* – Meeting minutes pending

c) *Mayors Meeting* – Scheduled for afternoon of December 8, 2020

COUNCIL REPORTS, Cont'd

10.2 Deputy Mayor Kerrilyn Mose

- a) *Central Alberta Regional Waste Management Commission – Minutes, November 25, 2020*

10.3 Councilor Rob Aellen

No reports

CAO & PUBLIC WORKS REPORTS

11.1 CAO

- a) *Administration Report – November 2020*

- b) *Sessions/Meetings*

- ij) Alberta Election Act, Online*

- ii) Level of Service, Online*

- c) *Matters:*

- ij) Village of Elnora Strategic Plan – Funded by Economic Development reserve*

Tabled

11.2 Public Works Report

- a) *Monthly Report – November 2020*

CAO & Public Works Reports, November 2020

Res #2020-181 MOVED by Councilor Aellen the CAO & Public Works Reports for November 2020 be accepted as presented.

CARRIED

CONFIDENTIAL

12.1 FOIP – Part 1, Division 2, Section 19

Closed Meeting, December 8, 2020

Res #2020-182 MOVED by Mayor Nelson that Council go to Closed Meeting at 11:56 a.m.

CARRIED

Open Meeting, December 8, 2020

Res #2020-183 MOVED by Mayor Nelson that Council return to Open Meeting at 11:57 a.m.

CARRIED

Council recessed at 11:57 a.m.

Council reconvened at 12:02 p.m.

Special Meeting of Council, December 17, 2020

Res #2020-184 MOVED by Councilor Aellen that a Special Meeting of Council be held on December 17, 2020 at 5:00 pm for the 2021-2023 Operational Budget, the 2021-2026 Capital Budget and a Confidential Matter under FOIP, Part 1, Division 2, Section 19.

CARRIED

ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 12:03 p.m.

These minutes approved this _____ day of _____, 2020.

Leah Nelson, MAYOR

Sharon Wesgate, CAO